

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
DECEMBER 3, 2007

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners present were: Hugh Haffner, President; Hugh E. Simpson, Jr., Vice President; and W.E. Purser, Secretary.

Staff present were: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Ken Foster, District Auditor; Jana Robbins, District Auditor; Fred Mitchell, Power Supply & Utility Services Manager; Quimby Moon, Transmission and Substation Systems Manager; and Carol Biss, Executive Assistant.

Others present were: Teri Martin.

On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the November 19, 2007 regular weekly meeting as submitted. On motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission approved the minutes of the November 26, 2007 regular weekly meeting as submitted.

Upon recommendation of staff and on motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission accepted as complete Contract Number 070803 with Wilson Construction Company in the amount of \$934,303.94, including Washington State sales tax. Work on this project included personnel and equipment to rebuild existing electrical transmission lines with distribution underbuild in the Sappho, Sekiu, and Clallam Bay areas.

Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission amended the list of Committee and Organization Memberships for 2008.

The Commissioners will hold public meetings to present information and take public comment on proposed water rate increases. Meetings will be held at 5 p.m. as follows: December 10 at the Port Angeles office; December 12 at the Sekiu Community Center, 42 Rice Street, Sekiu; and December 13 at the District's Carlsborg Operations Center, 110 Idea Place, Carlsborg.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$221,989.14 for December 3, 2007. District Auditor Robbins reported that the vouchers included 13 rebates for conservation programs totaling \$14,063.82.

Commissioner Purser reported that the permitting process has delayed installation of a new snow telemetry (SNOTEL) station in the Olympic National Park until spring or summer of 2008. The North Olympic Peninsula Conservation Resource and Development Council is one of the organizations working on the SNOTEL project. He also reported on the first of a series of public forums on water management in the Dungeness Watershed. The Department of Ecology provided informational displays for the November 29 meeting, which was a poster session where DOE staff was available to answer individual questions. DOE has scheduled future public forums that will address instream flow rules for the Dungeness River basin. Commissioner Purser noted the *FridayFax* reported that Energy Northwest's application to build a power plant was rejected because it failed to satisfy requirements to capture and sequester carbon dioxide emissions.

Commissioner Simpson reported on a Port Angeles Business Association meeting where the results of a survey by Clallam County Economic Development Council were presented. He also reported that during a storm, two linemen from Grays Harbor PUD were hospitalized as a result of a tree falling on the bucket truck they were using. He emphasized the importance of safety for the linemen and crew as they work to restore power to customers.

General Manager Nass reported that there is an insert in the December bills and a line item on the bills asking customers to update their phone information which will be used in the new Outage Management System (OMS). The District's Systems Administrator is currently attending training to tie the answering service to the OMS. He also reported on a meeting with the Operations Department about improving procedures during major outages.

Attendance at meetings was confirmed.

The regular meeting recessed at 2:27 p.m. to go into executive session for personnel and real estate matters. The executive session adjourned at 4:59 p.m., and the regular meeting reconvened at that time. There being no further business to come before the Commission, the meeting adjourned at 5 p.m. to meet again, Monday, December 10, 2007, at 1:30 p.m. in the Port Angeles office.