

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
JANUARY 7, 2008

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners present were: Hugh Haffner, President; Hugh E. Simpson, Jr., Vice President; and W.E. Purser, Secretary.

Staff present were: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Jana Robbins, District Auditor; Dave Proebstel, Chief Engineer; Larry Morris, Services Manager; Fred Mitchell, Power Supply and Utility Services Manager; Judi Chapman, Human Resources Manager; Evan Kiser, Part-time Meter Reader; and Carol Biss, Executive Assistant.

Others present were: Cindy Kelly.

On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the December 10, 2007 regular weekly meeting as submitted. On motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission approved the minutes of the December 27, 2007 special meeting as submitted.

The Commissioners welcomed new employee, Evan Kiser, Part-Time Meter Reader, to the District.

Human Resources Manager Chapman presented a Group Service Agreement with Wellspring Family Services EAP. The Health Committee has researched some of the entities providing employee assistance services and recommended Wellspring Family Services EAP. After further discussion, the item was tabled. Staff will revise the proposed Agreement and bring it to the Commissioners for consideration at a future meeting.

Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission approved Change Order Number 1 to Contract Number 060818 with Asplundh Tree Expert Company for additional services through January 2008 for an additional maximum amount of \$30,000 and a not-to-exceed total contract amount of \$395,518.45.

Upon recommendation of staff and on motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission authorized staff to call for bids for hourly tree trimming crew and equipment. Bids will be opened January 23, 2008. (Bid Number 080101)

Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission accepted as complete Contract Number 060814 with Potelco, Inc. in the amount of \$1,821,120, including Washington State sales tax. The contract consisted of personnel and equipment to convert existing overhead distribution facilities to three-phase underground, install new three-phase underground distribution, and remove existing facilities in the La Push area.

The Commissioners received a letter from Dr. Eloise Kailin of Protect the Peninsula's Future. The Commission referred the letter to the District's legal counsel.

Claim voucher lists as certified by the General Manager and District Auditor were considered. On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount \$584,918.12 for December 24, 2007. On motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$2,624,323.10 for December 31, 2007. On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$219,039.24 for January 7, 2008. District Auditor Robbins reported on the number of rebates for conservation programs included in the claim voucher lists: December 24 there were 83 rebates totaling \$9,329.80; December 31, there was one rebate totaling \$500; and January 7, there were 8 rebates totaling \$19,868.80.

Commissioner Simpson reported that the Washington PUD Association's Energy Committee met by conference call to discuss comments to be filed by WPUA with the Western climate Initiative (WCI).

General Manager Nass and Power Supply and Utility Services Manager Mitchell reported on a Western Public Agencies Group meeting by conference call this morning regarding Bonneville Power Administration's Standstill Payment Agreement. Mr. Nass said that, this week they would be attending a Public Power Council meeting, a Central Washington Power Administration meeting, and would meet with the Western Electricity Coordinating Council staff regarding the District's challenge of its registration listing with the North American Electric Reliability Council.

Attendance at meetings was confirmed and approved.

The regular meeting recessed at 2:37 p.m. to go into executive session for legal matters. The executive session adjourned at 2:48 p.m., and the regular meeting reconvened at that time. There being no further business to come before the Commission, the meeting adjourned at 2:50 p.m. to meet again, Monday, January 14, 2008, at 1:30 p.m. in the Port Angeles office.