

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
MAY 30, 2006

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners present were: Hugh E. Simpson, Jr., President; W.E. Purser, Vice President; and Hugh Haffner, Secretary.

Staff present were: Michael McInnes, Interim General Manager; Ken Foster, District Auditor; Mike Kitz, Water & Wastewater Systems Superintendent; Dennis Shaw, Procurement Manager; Larry Morris, Operations Facilities Superintendent; Fred Mitchell, Telecommunications and Power Resources Manager; Jim Hoare, Engineering Representative; and Carol Biss, Executive Assistant.

Others present were: Cindy Kelly and Teri Martin.

On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved the minutes of the May 22, 2006 regular weekly meeting as submitted.

On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission agreed to sign the May 25, 2006 letter of clarification from Brown and Kysar, Inc. and incorporate it into the consulting agreement with Brown and Kysar, Inc. dated May 25, 2006.

Upon recommendation of staff and on motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission authorized the Interim General Manager to enter into a construction agreement with Madison Sequim II, LLC for installation of infrastructure in Sequim by a District-prequalified electrical contractor. (Contract No. 060404)

Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission authorized the Interim General Manager to sign a professional services contract with Johnston Land Surveying for surveying services for the LaPush reroute project. (Contract No. 060310)

Water and Wastewater Systems Superintendent Kitz reviewed the results of a questionnaire regarding additional connections in the Sunshine Acres II Sewer/Septic System. Upon recommendation of staff and on motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved additional connections to the Sunshine Acres II Sewer/Septic System with assessments based on the projected discharge (number of bedrooms); and they approved using the assessments to establish a fund of \$14,286 for future repairs and/or modifications to the system and to provide sharing back to the original participating lot owners when the fund exceeds that level.

A list of claim vouchers as certified by the Interim General Manager and District Auditor was considered. On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$1,548,216.56 for May 30, 2006. District Auditor Foster reported that the claim vouchers included 28 rebates for conservation programs totaling \$9,085.67.

Commissioner Haffner reported on an Olympic Public Safety Communications Alliance Network Governance meeting. The 2006-2007 OPSCAN budget was reviewed, as well as the allocation formula for the participating agencies.

Commissioner Purser reported on a Sequim-Dungeness Chamber of Commerce meeting where a panel composed of representatives from newspapers, cable TV, and radio discussed how to use the press.

Commissioner Simpson reported on Washington PUD Association meetings that were held in Port Hadlock. WPUDA is committed to making its proposed facility in Olympia a certified "green" building and is applying for grants and looking for funding to build to the "Platinum" standard, the highest level of green certification. Commissioner Simpson also reported on the Northwest Public Power Association Annual Meeting and noted that all of the proposed resolutions were passed.

Operations Facilities Superintendent Morris reported on the results of recent inspections of District buildings. The flat roof on the Sequim office retains water and leaks and needs to be redesigned by an architect for a sloped roof. Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission authorized staff to select an architect to design a solution for the roof at the Sequim office.

Attendance at meetings was approved.

There being no further business to come before the Commission, the meeting adjourned at 2:35 p.m. to meet again, June 5, 2006, at 1:30 p.m. in the Port Angeles office.

