

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
FEBRUARY 2, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Jana Robbins, District Auditor; Nicole Clark, Executive Assistant; Fred Mitchell, Power Supply & Utility Services Manager; Dennis Shaw, Support Services Manager; Mike Kitz, Water & Wastewater Systems Superintendent; Arne Traceski, Utility Services Advisor; Mattias Jarvegren, Utility Services Advisor

Others Present: Teri Martin

On motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission approved the minutes of the January 26, 2009 regular weekly meeting as corrected.

The agenda was revised to include staff reports by General Manager Nass, and Treasurer-Controller Bunch.

Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission awarded the bid for hourly tree trimming crew and equipment to Asplundh Tree Expert Company. (Bid No. 090801)

On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commissioners approved change order No. 2 to extend the current contract with Asplundh Tree Expert Company for tree trimming services through February 2009 for a maximum additional amount of \$38,000.

Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission adopted Resolution 1896-09 authorizing the disposal of surplus property.

Treasurer Controller Bunch presented delinquent invoices. Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved removal of delinquent invoices from the active accounts receivable in the amount of \$14,123.97, including a collection fee.

Water & Wastewater Systems Superintendent Mike Kitz informed those present that there would be a Clallam County Commissioners work session on WRIA 19 on February 23 at 11:00 am.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amended amount of \$3,563,789.19 for February 2, 2009. There were 62 conservation rebates totaling \$30,316 including 3 weatherization, 58 air duct sealing, and one solar rebate.

Commissioner Simpson reported that he attended the Port Angeles Business Association meeting at which the Executive Director of the Olympic Peninsula Visitors Bureau spoke about what the tourism industry is doing to mitigate the effects of the Hood Canal bridge closure.

Commissioner Simpson and Purser attended the Carlsborg Advisory Council meeting where the County discussed their proposed land use plan for the Carlsborg Urban Growth Area.

Power Supply & Utility Services Manager Fred Mitchell reported that this is a busy time for the Conservation Department. The Home Show, Builder's Expo, and Student Science Competition all occur in spring. This year the Student Science Competition is targeting older students with a energy conservation in the school video competition.

Mr. Mitchell gave a follow-up report on the Bonneville Power Shift program. A customer who had a power shift device installed in her home had a problem with it that turned out to be a problem with the contractor's installation of the device. The Commissioners had asked Mr. Mitchell to research and report on the extent of the problem.

Utility Services Advisors Mattias Jarvegren and Arne Traceski reported on the Performance Tested Comfort System (PTCS) manufactured home duct sealing program by Bonneville (BPA). The Commissioners had asked for information about the program and the process to qualify homes and test the results. Staff explained that the house is pressurized and the amount of air leakage from the ducts is measured. If work is done it must result in a minimum 50% reduction in leakage. Utility Services provides BPA with the pre- and post-work measurements provided by the contractors in order to be reimbursed through the program. BPA does a 10% sampling for follow-up quality control. The District conducts its own 20% to 30% sampling to make sure the work was done properly and that it meets standards. Contractors are not paid until they fix the problem if they do not meet the result standards. Approximately 1,000 homes have been sealed at a cost ranging from \$350 to \$500 depending on the extent of work and the location of the home.

Mr. Bunch reported that Nancy Neraas the District's long time Bond Counsel has left K&L Gates to work for Foster Pepper. He explained that the District has the choice of continuing to work with Nancy or use one of

the attorneys at K&L Gates. He explained that there were no bond issues in the near future but that the District will have follow-up work with the current outstanding bonds. The Commissioners indicated that Ms. Neraas has been serving the District well for some time and would like to continue with her services. Mr. Bunch will pursue having the District records transferred to Nancy at Foster Pepper.

General Manager Nass reported that he attended the Energy Northwest meeting for Commissioner Purser and that the significant topic of discussion was regarding small 40 megawatt nuclear power plants. Energy Northwest is considering putting twelve of them in one site and will be working on evaluating the interest in these projects.

Attendance at meetings was approved.

The regular meeting recessed at 3:20 p.m. to go into executive session for personnel matters. The executive session adjourned at 4:08 p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 4:09 p.m. to meet again, Monday, February 9, 2009, at 1:30 p.m. in the Port Angeles office.