

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
APRIL 2, 2007

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners present were: Hgh Haffner, President, and W.E. Purser, Secretary. Commissioner Simpson was excused.

Staff present were: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Ken Foster, District Auditor; Fred Mitchell, Telecommunications & Power Resources Manager; and Carol Biss, Executive Assistant

Others present were: Brian Gawley, Cindy Kelly, Teri Martin, and Patti Morris.

On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved the minutes of the March 26, 2007 regular weekly meeting as amended.

Mr. Brian Gawley asked about the status of a new outage management system for the District. General Manager Nass said that the District is looking for an engineering firm to evaluate all facets of an outage management system, which would include a call center to handle large volume of calls and a geographic information system (GIS). The call center would provide callers with the option to talk with a person, leave a recorded message, or listen to outage updates. A GIS would indicate where the outages are occurring and assist with dispatching. Staff will need about two weeks to evaluate the proposals, which are due this week.

Mrs. Cindy Kelly said that meetings for Water Resource Inventory Area 18 (Elwha River) have started up again, and she hopes the District will participate in the meetings.

The Commissioners received a letter from a customer who is on the Low-Income Senior Discount Program and would like to be taken off the Average Payment Plan. Treasurer Controller Bunch said he had reviewed the matter with staff and saw no reason why the customer should be required to be on that plan.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$ 235,992.14 for April 2, 2007. District Auditor Foster reported that the claim vouchers included 15 rebates for conservation programs totaling \$2,556.

Commissioner Purser reported on a meeting of the North Olympic Peninsula Resource Conservation and Development Council (NOPRC&D Council). There was a discussion of how to work with the community to utilize the model for monitoring water flow and snowpack, which was developed with the \$1.6 million grant from NASA. Other items discussed at the NOPRC&D Council meeting were the annual report, global positioning systems used by the County and the Port, and support for a fishing reef at John Wayne Marina. Commissioner Purser also reported on a Peninsula Development Association Board meeting that he attended last week. The board discussed reorganizing economic development efforts to meet federal guidelines. Clusters in Jefferson and Clallam Counties would be identical so projects could be region-wide. The Economic Development Council discussed funding a preliminary technical study for a barge project that the Port is considering. He also reported on a meeting of the Dungeness Water Executive Committee. Two types of water banking were discussed: a mitigation bank and a transfer bank; the latter involves transferring water rights. He said that the question of where the water right would come from was raised, but there was not a clear answer given by the Department of Ecology.

Commissioner Haffner reported that he had a meeting with County Commissioner Steve Tharinger about these water issues last week. Commissioner Haffner asked if the Water Department staff would re-analyze how they computed the amount of water that was needed in reserve. Mr. Nass said he would ask Water and Wastewater Systems Assistant Superintendent Martin to make a presentation to the Commissioners like the one he made for the Department of Ecology, which included an explanation of the calculation for the amount of water needed in reserve.

Operations Superintendent Hosto reported on a proposed contract for locating and marking underground lines. This is a new type of contract for the District, but not new to the industry, and the District has discussed this option for a number of years. He explained the economic reasons for contracting the work out and said that a more important factor is staff time, which is a concern because the District has had ongoing vacancies in lineman positions. Currently, journeyman linemen perform locates, which average about 200-300 per month. Mr. Hosto's analysis for a one-year time period in the Sequim and Port Angeles areas showed that the number of hours spent doing locates was equivalent to 1.5 full time linemen. A discussion about some of the provisions in the proposed contract followed. Mr. Nass said that staff would closely monitor the contractor's work.

Attendance at was approved: Fred Mitchell to attend a Public Power Council Executive Committee meeting in Portland on April 4-5 and Roger Hosto to attend a Superintendents' meeting in Leavenworth on June 21-22.

There being no further business to come before the Commission, the meeting adjourned at 3:06 p.m. to meet again, Monday, April 9, 2007, at 1:30 p.m. in the Port Angeles office.