

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
APRIL 20, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Commissioner Purser was excused.

Staff Present: Mike Kitz, Acting General Manager; Joshua Bunch, Treasurer Controller; Jana Robbins, District Auditor; Nicole Clark, Executive Assistant; Judi Chapman, Human Resources Manager; Fred Mitchell, Power Supply & Utility Services Manager

Others Present: Teri Martin

The minutes of the regular board meeting of April 13 were held over for approval at the next regular meeting so that both Commissioners who were in attendance on that day could approve them.

The agenda was revised to add a customer issue under Business Items.

Human Resources Manager Judi Chapman introduced Eric Jacobson as the District's new Systems Administrator and Kevin Milles, the District's new Part-time Meter Reader, Class II.

Power Supply & Utility Services Manager Fred Mitchell presented a resolution authorizing the General Manager to execute the 2009 NoaNet Fifth Repayment Agreement on behalf of the District acknowledging that it is a guarantor of the line of credit. Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commissioners approved Resolution 1902-09 authorizing the execution and approval of a Fifth Repayment Agreement relating to a line of credit for Northwest Open Access Network.

Treasurer Controller Bunch presented delinquent accounts. Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved removal of delinquent accounts from the active accounts receivable in the amount of \$14,873.63, including a collection fee for the month ending March 31, 2009.

Acting General Manager Mike Kitz presented a list of 2009 Contractor Prequalification Applications. Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the prequalification applications of contractors on the list dated April 9, 2009.

Commissioner Simpson reported on a customer who called about the District having cut down his trees. The customer believes that the RCWs say that utilities are to contact property owners in writing before cutting trees. He also disagrees with where the easement lies. Mr. Kitz suggested the customer submit a claim through the damage claims process so it can be researched. Commissioner Simpson asked the matter be reconstructed to find out what has happened and that the customer be given a personal phone call.

There will be a work session on the Fairview Water System on Thursday, April 30 from 2:00 to 4:00 pm at the District's Port Angeles main office Boardroom.

A list of claim vouchers as certified by the General Manager and District Auditor were considered. On motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amended amount of \$2,684,373.46 for April 20, 2009. There were 30 conservation rebates totaling \$8,883.

Commissioner Simpson reported on attending the WPUDA meetings in April where the Energy Committee continued to refine the list of principles that they would recommend for adoption by the WPUDA Board. The Legislative Committee discussed the progression of modifications to I937.

Mr. Mitchell reported on Central Washington Power Agency (CWPA) Tier 2 Resource options. Last year the District participated with 16 other PUDs, municipals, and co-ops in a study by CWPA. The study was helpful in deciding what contract to sign with Bonneville Power Administration. This year there is a new study to determine what resources are available and how best to make a decision about Tier II power.

Treasurer Controller Bunch presented the Treasurer's Report for March 2009. Interest for the month totaled \$29,024.32 cash totaled \$8,595,871.75; and the total amount invested was \$20,974,788.58.

Attendance at the following meeting was confirmed: Dave Proebstel attended the WECC Compliance User Group in Marina Del Rey on Mar 23-26; Fred Mitchell attended a NoaNet meeting in SeaTac on Apr 7-8 and the WPUDA meetings in Olympia on Apr 16; Renee Grall attended an Air Filter Recycling event in Hoodspport on Apr 15; and Mattias Jarvegren attended a CTED Stimulus Funding Forum in Olympia on Apr 16.

Attendance at the following meetings was approved: Steve Schopfer to attend an IT Exec Virtualized Data Center meeting in Seattle on Apr 21; Neil Herring to attend an Engineering and Operations Conference in Spokane on Apr 21-24; Fred Mitchell and Judy Packwood to attend an Energy Northwest Radar Ridge meeting in Shelton on Apr 23; Fred Mitchell to attend a FERC Packwood Hydro meeting in Olympia on Apr 27; James Money and Vicky Alward to attend Backflow Tester Exam training in Auburn on Apr 27; Shawn

Delplain to attend a NoaNet Tech Meeting in Seattle on May 7-8; and Judi Chapman to attend an NWWH meeting in Madras, OR on May 7-8 and the AWC Annual Labor Relations Institute in Yakima on May 19-21.

There being no further business to come before the Commission, the meeting adjourned at 2:43 p.m. to meet again, Monday, April 27, 2009, at 1:30 p.m. in the Port Angeles office.