

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
August 3, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer-Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Fred Mitchell, Power Supply & Utility Services Manager; Jeff Beaman, Executive Communications Coordinator; Donna Hansen, Human Resources Coordinator; Mike Hill, Engineer

Others Present: Teri Martin; Cindy Kelly; Linda Wyman; David Galle; Rob Ollikainen

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the July 27, 2009 regular weekly meeting as corrected.

There was an agenda revision to add a staff report on the Radar Ridge Wind Project.

Human Resources Coordinator Donna Hansen introduced Jeffrey Welk, who is the newly hired Desktop Technician at the Port Angeles Main Office.

Treasurer Controller Joshua Bunch presented a resolution establishing the Electric System Rate Schedules that were revised after the Customer Classifications study. Commissioner Simpson mentioned that in 2010, PUDs will be required to report on commercial building energy usage and asked that the classifications of commercial services be labeled as such. There is a workshop coming up that will clarify the new requirements. Mr. Bunch suggested the resolution be passed as presented and that dependent upon the requirements, could be revised to change the titles and language at a later date. Commissioner Purser called for any comments from the public. Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commissioners approved Resolution 1906-09 establishing Electric System Rate Schedules effective for all bills rendered on or after September 1, 2009.

General Superintendent Dennis Shaw presented applications for contractor prequalifications and Small Works Roster. Upon recommendation of staff and on motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission approved the prequalification of Washington Industrial Coatings, Inc. to the Small Works Roster and Power Technology in the amount of \$2,000,000 on the lists dated July 27, 2009.

Mr. Shaw also presented the recommended bid award for the Carlsborg Central Warehousing Facility. There were nine bids received, all under the architect's estimate of 1.6 million. Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission awarded the bid for work to be performed in relation to converting the old Costco building to prepare it to become the Carlsborg Central Warehousing Facility to Drury Construction Company, Inc. in the amount of \$1,376,300 plus Washington State sales tax. (Bid No.090807)

The Communications Work Session was scheduled for Thursday, August 20, 2009 at 9:00 am in the Boardroom of the District's Main Office.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amended amount of \$468,749.45 for August 3, 2009. Treasurer Controller Bunch reported that the vouchers included 40 rebates for conservation programs totaling \$16,593.80.

Commissioner Simpson reported that he attended a Port Angeles Business Association meeting where the presenter, from Batelle, discussed current projects.

Commissioner Purser attended the Energy Northwest Board of Directors meeting. The Radar Ridge Wind Project was a topic. Executive Director Vic Parrish's contract is up in 2011 and a succession plan is in place to replace him.

General Manager Nass reported that staff has been working on a communications article about the Radar Ridge Wind Project. The need for education is due to the fact that utilities are being required to comply with I-937 but are being hindered by other state agencies.

Attendance at meetings was approved.

The regular meeting recessed at 2:45 p.m. to go into executive session for personnel matters. The executive session adjourned at 3:33 p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 3:34 p.m. to meet again, Monday, August 17, 2009, at 1:30 p.m. in the Port Angeles office.