

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
February 8, 2010

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Jana Robbins, District Auditor; Nicole Clark, Executive Assistant; Jeff Beaman, Executive Communications Coordinator; Mike Kitz, Water & Wastewater Systems Superintendent; Dennis Shaw, General Superintendent; Larry Morris, Support Services & Safety Manager; Steve Schopfer, IT Manager

Others Present: Teri Martin; John Miller; Van Niemi

On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the February 1, 2010 regular weekly meeting.

There was an agenda revision to receive comment from John Miller on the WRIA planning process prior to the other business items on the agenda.

John Miller, Director of the Clallam County Department of Community Development reported that he had attended a WRIA 19 meeting in Joyce and was asked to speak to the District. The District is one of the initiating government agencies in developing the plan. In the process, there must ultimately be unanimous support from the initiating governments. Mr. Miller said that he understood that the Commissioners were holding a work session on the draft plan but expected that the public process would take place before the County Commissioners since a public hearing is required.

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission adopted Resolution 1917-10 establishing the Wastewater Systems Rate Schedules and rescinding Resolution 1895-09.

The regular meeting was recessed at 1:42 p.m. to conduct a hearing to discuss an adjustment to the boundaries of Commissioner Districts 2 and 3. District Auditor Jana Robbins explained that the redistricting in 2002 created a noncontiguous boundary between Districts 2 and 3. Based on statute it is recommended that certain precincts be moved, which will create a contiguous boundary with a lower deviation than prior to the adjustment. The adjustment does not affect District 1. The resolution making these adjustments will be brought to the Commission for approval on March 15, 2010. There will be another redistricting after receiving the 2010 census data in 2011. Following a time for public comment, the redistricting hearing adjourned at 1:49 p.m. and the regular meeting reconvened at that time.

Upon recommendation of staff, and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved awarding the bid for pole inspection, treating and reporting to Innerpole Investigations, Inc. in the amount of \$135,000. (Bid No. 091012)

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized staff to call for bids for a new 2009 Freightliner, diesel-powered, cab-chassis utility truck with 45 foot aerial manlift. (Bid No. 100803)

Upon recommendation of staff, and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission authorized the General Manager to enter into a Professional Services Agreement with Power Engineers. to provide services for the implementation of an integrated Cityworks work order system, in accordance with Professional Services Agreement #090325

Upon recommendation of staff, and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved the prequalifications of contractors on the list dated February 8, 2010 for inclusion on the Small Works Roster.

Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the removal of delinquent accounts in the amount of \$5,770.49 from the active accounts receivable.

Mr. Van Niemi was present to ask about an article that appeared in the Peninsula Daily News about the Seabreeze Juan de Fuca undersea cable project that would connect power between from Port Angeles to Victoria. Commissioner Purser mentioned that the Commission recently received an update from Seabreeze, but that the project would not be of any cost to the District. General Manager Nass explained that the only effect the project would have on the District is if Seabreeze decides to pursue use of some District property at the Port Angeles terminus of the project. Mr. Niemi commented that the article mentioned potential wind and solar projects on the Canadian side and asked if this more expensive energy would increase costs to the ratepayers. General Manager Nass explained that any purchases of

renewable energy that the District is pursuing is due to requirements under I-937, which excludes hydropower and conservation efforts as renewable.

General Manager Doug Nass reminded those present that there would be a work session on WRIA 19 at 9:00 am on Wednesday, February 10 at the PA Main Office. There will be no regular meeting on Monday, February 15, due to the President's Day holiday.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$252,744.32 for February 8, 2010. There were 37 conservation rebates totaling \$18,323.

Commissioner Simpson reported that the communicators group of WPUDA has put together a draft introductory letter for the Green Lights study. WPUDA is still working on their seven point request for changes to I-937 prior to the end of the legislative session. Commissioner Simpson also attended a seminar on Robert's Rules of Order that was presented at the WPUDA meetings.

Commissioner Purser reported that there was a Peninsula Development District meeting in Carlsborg on potential funding source agencies for the Carlsborg sewer project.

General Manager Nass reported that staff is working on a FAQ for the CFL Distribution program.

Attendance at meetings was confirmed and approved.

There being no further business to come before the Commission, the meeting adjourned at 3:11 p.m. to meet again, Monday, February 22, 2010, at 1:30 p.m. in the Port Angeles office.