

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
JANUARY 5, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: Hugh Haffner, President; Hugh E. Simpson, Jr., Vice President; W.E. Purser, Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Jana Robbins, District Auditor; Nicole Clark, Executive Assistant; Roger Hosto, Operations Manager; Fred Mitchell, Power Supply & Utility Services Manager; Tom Martin, Water & Wastewater Systems Assistant Superintendent

Others Present: Teri Martin

On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, Commissioner Simpson was appointed to the position of Secretary of the Board of Commissioners for 2009 and 2010.

On motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, Commissioner Purser was appointed to the position of President of the Board of Commissioners for 2009 and 2010.

On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, Commissioner Haffner was appointed to the position of Vice President of the Board of Commissioners for 2009 and 2010.

On motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved the minutes of the December 22, 2008 regular weekly meeting.

On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commissioners approved as complete Contract 070811 with Innerpole Investigations in the amount of \$134,694.48, including Washington State sales tax.

Operations Manager Roger Hosto reported that there had been no response to the invitation to bid on tree trimming services that went out in December. Since then, there has been interest expressed by several parties in bidding on the contract. The bid will go out again in January but in the meantime a change order has been submitted for the Commissioner's consideration to extend the current contract with Asplundh Tree Expert Company. On motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commissioners approved the change order to extend the current contract with Asplundh Tree Expert Company for tree trimming services through January 2009 for a maximum additional amount of \$40,000.

On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commissioners authorized staff to call for bids for an hourly tree trimming crew and equipment to perform work in the District's service area.

Teri Martin was present to remind the Commission that the Clallam Economic Development Council has moved their offices.

The Customer Classification work session was cancelled for January 9 and is rescheduled for January 28 at 9:00 am.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the revised amount of \$251,510.91 for December 29, 2008.

On motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$3,751,380.75 for December 31, 2008.

On motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$92,940.67 for January 5, 2009.

District Auditor Robbins reported that the vouchers included 98 rebates for conservation programs totaling \$27,153.79.

Commissioner Purser reported that he has been receiving questions about whether the District intends to place solar panels on the roof of the new PUD facility in Carlsborg. General Manager Nass has asked Power Supply & Utility Services Manager Fred Mitchell to look into the feasibility.

Commissioner Simpson attended a Port Angeles Business Association meeting where the discussion centered on the clean up of the Rayonier site. Water & Wastewater Systems Assistant Superintendent Tom Martin gave a staff report on the progress of phase II of the Carlsborg sewer project. There is a tentative meeting with the Carlsborg Advisory Council scheduled for either January 12 or 13.

Attendance at meetings was approved.

The regular meeting recessed at 2:45 p.m. to go into executive session for personnel matters. The executive session adjourned at 4:14 p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 4:15 p.m. to meet again, Monday, January 12, 2009, at 1:30 p.m. in the Port Angeles office.

