

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
MARCH 2, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Jana Robbins, District Auditor; Nicole Clark, Executive Assistant; Judi Chapman, Human Resources Manager; Dennis Shaw, Support Services Manager; John Purvis, Distribution Systems Manager; Fred Mitchell, Power Supply & Utility Services Manager

Others Present: Teri Martin

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the February 23, 2009 regular weekly meeting.

There were agenda revisions to add a staff report on the District travel policy and an executive session on personnel matters.

Human Resources Manager Judi Chapman introduced Michael Gould as the new part-time Meter Reader in Sequim and Port Angeles. He was previously with the District as a student brush cutter.

Distribution Systems Manager John Purvis presented a resolution amending the District's Electric Service Regulations in order to define services that do not fall under the normal rate schedules. The changes also reflect that applications for service must be approved prior to service. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commissioners approved Resolution 1897-09 amending the District's Electric Service Regulations.

A list of claim vouchers as certified by the General Manager and District Auditor was considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$625,124.89 for March 2, 2009. There were 17 conservation rebates totaling \$14,469.

General Manager Doug Nass discussed the District's travel policy. There have been requests from both staff and the Commission regarding moving to a per diem reimbursement system instead of submitting receipts for meals and incidentals. Per diem would vary dependent upon travel purpose and location. The new policy will be brought to the Commission for consideration and a motion at a future meeting.

Attendance at meetings was confirmed and approved.

The regular meeting recessed at 2:19 to go into executive session for personnel matters. The executive session adjourned at 2:44, and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 2:45 p.m. to meet again, Monday, March 9, 2009, at 1:30 p.m. in the Port Angeles office.