

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
March 29, 2010

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Mike Kitz, Water & Wastewater Systems Superintendent; Jeff Beaman, Executive Communications Coordinator; Donna Hansen, Human Resources Coordinator

Others Present: Teri Martin; W.C. Roden; Linda Wyman; Barry West; J. Marvin Chastain; Jane Vanderhoof; Bruce Emery; Gary Gleason; Robert Crittenden; Marguerite Glover; Eugene Voight; Frank McAlpin; Doug Morrill; Joe Schmitt; Donald Hansen; Chris Byrnes; Jim Pfaff; Renee Little; Cathy Lear; Susan Shothafer; George Thompson; Josey Paul; Michael Keegan; Joan Keegan; John Keegan; Michele d'Hemecourt; Dan Duncan; Barbara Morgan; Walter Morgan; Karl Spees; Mert Corey; Kathy Brown; John Burdick; Karolyn Burdick; Jacques Dulin; Connie Beauvais; Gail Cortese; Al Cortese; Loren Kreutner; Jason Pfaff; Dick Pilling; Joseph Murray; John Miller; Peter Vanderhoof; Carol Johnson

On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved the minutes of the March 15, 2010 regular weekly meeting and the March 24, 2010 work session.

Human Resources Coordinator Donna Hansen introduced Mike Currie who is the new Utility Services Advisor I at the Carlsborg Barn.

Commissioner Purser opened the meeting to public comment on the WRIA 19 watershed plan. Written comments were also submitted. The comments were both in support of, and against approval of the plan. Commissioner Purser thanked the attendees and participants for their comments and stated that the Commission would be studying the matter further.

General Manager Nass presented a resolution to adjust the boundaries of Commissioner Districts 2 and 3, making the districts have contiguous boundaries. Commissioner Simpson suggested that the resolution be amended requiring a map in any future adjustments. This was unanimously agreed upon. Upon recommendation of staff, and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission adopted Resolution 1918-10 adjusting the boundaries of Public Utility District Commissioner Districts 2 and 3 and rescinding Resolution 1676-02.

Upon recommendation of staff, and on motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission approved removal of delinquent accounts in the amount of \$8,104.85 from the active accounts receivable, including a collection fee of \$1800.88.

General Manager Nass reported that the District has received several thank you letters in response to the CFL bulb mailing.

Two lists of claim vouchers as certified by the General Manager and Acting District Auditor were considered. On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amended amount of \$2,681,791.08 for March 22, 2010, and in the amount of \$374,067.13 for March 29, 2010.

Commissioner Simpson reported that the topic at the next Port Angeles Business Association (PABA) meeting will be about the Clallam EDC Economic Summit.

Commissioner Haffner reported that he attended a PURMS teleconference. PURMS staff and District staff will be reviewing the healthcare reform bill for any changes that need to be made to the District's policy since each PUD has its own unique plan.

Commissioner Purser reported he attended a PABA to hear about WRIA 18. He also attended the Peninsula Development District meeting and Resource Conservation and Development Council (RCDC) meeting.

Treasurer Controller Bunch presented the Treasurer's Report for February 2010. Interest for the month totaled \$11,805.39; cash totaled \$10,146,523.71; and the total amount invested was \$20,405,839.94.

General Manager Nass presented a request from an employee, which was received a few months ago, requesting that dependents be allowed to continue on the parent's health insurance policy up to age 26. The request was reviewed by the Healthcare Committee and PURMS and found that it would be beneficial. Since it has just been learned that this issue will also be addressed in the new healthcare reform bill, the Commission asked that District staff try to make the amendment consistent with the new

law, but make the District's effective date as soon as possible. General Manager Nass will bring a resolution and amendment to the policy back to the Commission in a future meeting for approval.

General Superintendent Dennis Shaw reported on a recent outage. He also provided an update on the audit of three substations that is being conducted by Power Engineers. They will provide an audit report that will help District staff to prioritize and budget for maintenance and the SCADA roll out.

Attendance at meetings was confirmed and approved

There being no further business to come before the Commission, the meeting adjourned at 4:30 p.m. to meet again, Monday, April 5, 2010, at 1:30 p.m. in the Port Angeles office.