

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
November 23, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Jana Robbins, District Auditor; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Larry Morris, Support Services & Safety Manager; Jeff Beaman, Executive Communications Coordinator; Tom Martin, Water & Wastewater Systems Assistant Superintendent; Fred Mitchell, Power Supply & Utility Services Manager

Others Present: Teri Martin; Cindy Kelly; George Bower; Paige Dickerson; Connie Beauvais

On motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission approved the minutes of the November 16, 2009 regular weekly meeting.

There was an agenda revision to move public comment to just after the storm related outages report. General Superintendent Dennis Shaw reported that there were about 120 customers still without power who he was hoping would be restored by Tuesday. This storm was a little different from others in years past. When the initial high winds occurred, the District had extensive damage due to the number of separate wind storms and very high gusts. Bonneville Power Administration (BPA) lost their transmission line to Sappho due to trees in the line and had to wait until daybreak to fly their line. All available crews worked extensive hours but were hindered by winds on subsequent days that caused more damage and slowed restoration efforts. One of the more difficult repairs was to a line that was down across the Elwha River. The responding crew had to rebuild a road in order to access the line. The complications from the wind also created hazardous conditions as crews experienced trees falling around them. Mr. Shaw reported that there are at least 30 poles that were broken off and 12 transformers that had to be replaced. Comparatively in other storms the District hasn't lost even a third as much equipment. Mr. Shaw said that after the crews have completed all work that there will be a debriefing assessment of the response and discussions on how to make improvements in the future. The unusual aspects of the storm will be noted so if staff sees a pattern such as this again, they will be better able to assess needs and make predictions. The crews, dispatchers and CSRs did an excellent job and the Responder and IVR worked very well together in populating incidents. There could be better communication with the crew on their respite needs and there should be two persons managing the call center.

Connie Beauvais, manager of the Crescent Water Association was present to speak about her concern for the health and safety of the Association's water system. She asked that the District consider that the system serves 2300 customers and asked if there was any way to have a higher priority during an outage. Mr. Shaw explained that there was no way to get power until the transmission line was up, but that he would find out what the series of events were for her power restoration. Next year the Silverado substation will be in place which should help mitigate outages.

Cindy Kelly was also present to discuss an issue the Dry Creek Water Coalition had in trying to get a generator to their well site. Lines were hanging down low so they were not sure they had access. She wanted to state that Transmission and Substation Systems Manager Quimby Moon did an excellent job in the call center and she agreed that more people in the call center would be beneficial. She would like to see the utilities work together with the County to coordinate better during storms. She thanked the crew and staff who assisted with their generator both during the outage and after power was back on.

General Manager Nass commented that he appreciated the comments so they can be factored into the District's debriefing meeting. Commissioner Purser said to pass on thanks to the crews and everybody involved for their hard work.

Water & Wastewater Systems Assistant Superintendent Tom Martin presented Task Order #3 of Contract #080310 for consideration. Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission awarded Task Order #3 of Contract #080310 to CH2M HILL INC. for additional services to update the District's 2003 Water System Plan in an amount not to exceed \$70,016.

General Superintendent Dennis Shaw presented contractor prequalification applications. Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the prequalification of contractors on the list dated November 18, 2009.

Mr. Shaw also presented Resolution No. 1909-09 authorizing the use of a District vehicle by employees in the Apprenticeship Program for travel to and from related supplemental instruction, while receiving pay for a normal 8 hour work day. Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission adopted Resolution 1909-09

authorizing the use of a District vehicle by employees in the Apprenticeship Program for travel to and from related supplemental instruction and rescinding Resolution No. 1869-08.

Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission adopted Resolution 1908-09 establishing compensation for the District Auditor.

A list of claim vouchers as certified by the General Manager and District Auditor were considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amended amount of \$2,583,219.01 for November 16, 2009.

Commissioner Simpson reported he attended the Port Angeles Business Association meeting, a Participants Review Board meeting for Energy Northwest, and the WPUA November meetings. I-937 issues have been shifted to a separate workgroup of utilities that fall under the requirements of the initiative. The Voting reform committee is planning a workshop on February 4, 2010.

Commissioner Haffner reported he attended the Clallam Economic Development Council board meeting.

Commissioner Purser reported on an Associated Press article on the administration's plan to manage fish runs.

General Manager Nass reported on the District's strategic planning process. Staff will be meeting on finalizing phase II, which should be complete in the first quarter of 2010. General Manager Nass also reported on the Carlsborg Sewer Project. The District will be working on gathering letters of support to potential funding agencies.

Treasurer Controller Bunch reported on having attended an I-937 Cost Cap meeting. Mr. Bunch also presented the Treasurer's Report for October 2009. Interest for the month totaled \$10,526.90; cash totaled \$7,502,918.78; and the total amount invested was \$25,727,837.26. Mr. Bunch is working on estimates for the cost of the storm damage.

The regular meeting recessed at 3:48 p.m. to go into an executive session for personnel matters. The executive session adjourned at 4:04 p.m., and the regular meeting reconvened at that time.

Attendance at meetings was confirmed and approved.

There being no further business to come before the Commission, the meeting adjourned at 4:05 p.m. to meet again, Monday, November 30, 2009, at 1:30 p.m. in the Port Angeles office.