

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
November 30, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Jana Robbins, District Auditor; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; John Purvis, Distribution Systems Manager

Others Present: Teri Martin; Ed Kaetzel; Virginia Erwin

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the November 23, 2009 regular weekly meeting.

There was an agenda revision to add a real estate executive session and to move public comment before business items.

Mr. Ed Kaetzel was present from Mt. Pleasant Road to ask about two outage-related issues. The first was to inquire about the status of a project to put the last span of overhead lines underground. Each year there is an issue with trees falling into the line. There is currently a tree leaning dangerously that would end up taking down a pole if it fell. Mr. Kaetzel believes the tree may be on Department of Natural Resources property. The other issue was that he and his neighbors were stranded at their homes due to power lines being down. They understand that they may have to wait for power restoration but would like to know if there is any faster way to secure the lines so that they can remove downed trees themselves. Distribution Systems Manager John Purvis explained that there were over 50 locations with downed or low wires throughout the affected areas which was a much larger number than the number of linemen available to respond. Mr. Purvis also reported that the underground project is already on the 2010 list and considered a high priority, which was made more apparent by last week's storm. He asked that the Mr. Kaetzel help to identify the specific dangerous tree so that staff may evaluate the situation and see if the District has any authority to trim or remove it.

The regular meeting was recessed at 1:54 p.m. The budget hearing that recessed on October 5, 2009, reconvened at 1:55 p.m. Treasurer Controller Bunch reported that staff has incorporated changes resulting from the budget work session. Treasurer Controller Bunch reviewed the 2010 Electric, Water, and Waste Water budgets and highlighted the significant capital items within each. Treasurer Controller Bunch reported that the Electric budget did not include a rate increase; the Water department budget included the third annual rate increase approved two years ago as part of the District's Cost of Service Study, and the Wastewater budget included an increase of \$0.10 per day. The water increase would go into effect January 1, 2010. The District would need to hold rate hearings on the Wastewater increase in January before an increase. There followed a time for public comment on the 2010 budgets. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the hearing adjourned at 2:08 p.m., and the regular meeting reconvened at that time.

Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission adopted Resolution 1910-09 adopting the Electric, Water and Wastewater Systems budgets for 2010 as finally determined.

General Superintendent Dennis Shaw presented contractor prequalification applications to the Small Works Roster. Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved the prequalifications of contractors on the list dated November 18, 2009 for inclusion on the Small Works Roster.

General Manager Nass shared correspondence and communications items with the Commission, including documents from the Washington PUD Association (WPUDA) Board Workshop, articles about the outage from local newspapers, and an article from Energy Northwest on a 55 megawatt biomass project proposed for Shelton.

A list of claim vouchers as certified by the General Manager and District Auditor were considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$232,334.14 for November 30, 2009.

Commissioner Simpson reported he attended the Port Angeles Business Association meeting and the Port Angeles Chamber of Commerce meeting.

The regular meeting recessed at 2:47 p.m. to go into executive session for real estate and personnel matters. The executive session adjourned at 3:39 p.m., and the regular meeting reconvened at that time.

Attendance at meetings was approved.

There being no further business to come before the Commission, the meeting adjourned at 3:40 p.m. to meet again, Monday, December 7, 2009, at 1:30 p.m. in the Port Angeles office.