

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
November 9, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Jana Robbins, District Auditor; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Jeff Beaman, Executive Communications Coordinator; Mike Kitz, Water & Wastewater Systems Superintendent; Fred Mitchell, Power Supply & Utility Services Manager

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the October 26, 2009 budget work session.

On motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission approved the minutes of the October 26, 2009 regular weekly meeting.

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the October 29, 2009 special meeting.

On motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission approved the minutes of the October 29, 2009 budget work session.

Treasurer Controller Bunch presented delinquent accounts. Upon recommendation of staff and on motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved removal of delinquent accounts from the active accounts receivable in the amount of \$4,824.94 including a collection fee of \$1,072.186 for the month ending October 31, 2009.

General Superintendent Dennis Shaw presented the contract with Innerpole Investigations, Inc. for pole inspection, treating, and reporting of a number of electrical transmission and distribution poles in Clallam and Jefferson Counties. All work has been completed in accordance with the contract documents. Upon recommendation of staff and on motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission accepted Contract No. 090803 with Innerpole Investigations as complete in the amount of \$134,999.42 including Washington State Sales Tax.

There was a discussion about the proposed changes to the Washington PUD Association (WPUDA) Bylaws, and Committee Organization, Role and Procedures document. The purpose of the proposed changes is to ensure equal representation on the committees by the participating utilities. The three committees (Electricity, Water and Telecommunications) would have one vote per utility providing that type of service. It is also proposed that decisions be made with a two thirds majority. The Legislative and Budget committees would consist of one elected member from each of the nine regions into which WPUDA has calculated that the state be divided, based on a dues calculation.

General Manager Nass commented on an article about wind projects, including Radar Ridge.

Two lists of claim vouchers as certified by the General Manager and District Auditor were considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$178,427.65 for November 2, 2009. On motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$720,809.19 for November 9, 2009. There were 38 conservation rebates totaling \$32,506.

Commissioner Simpson reported he attended the Port Angeles Business Association meeting.

Commissioner Haffner reported that he attended the monthly parks meeting.

Commissioner Purser reported on activities at Energy Northwest's Columbia Generating Station.

Water & Wastewater Superintendent Mike Kitz reported that the WRIA 19 planning unit would like to give a presentation to the commissioners. The presentation was scheduled for the December 7 regular board meeting when all commissioners will be present.

Executive Communications Coordinator Jeff Beaman reported on District communication activities. A letter is being inserted into customer bills informing customers that the District will be conducting a phone survey about PUD issues. The survey will take about twenty minutes. Customers may opt out of the phone call by contacting a customer service representative. The purpose of the survey is to gain a better understanding of what customers are thinking and set a baseline for how to better serve customers. Mr. Beaman also reported that the management team is working on a core values statement to be shared internally to promote the behavior and attitudes valued at the District.

The regular meeting recessed at 3:59 p.m. to go into executive session for real estate matters. The executive session adjourned at 4:35 p.m., and the regular meeting reconvened at that time.

Attendance at meetings was confirmed and approved.

There being no further business to come before the Commission, the meeting adjourned at 4:36 p.m. to meet again, Monday, November 16, 2009, at 1:30 p.m. in the Port Angeles office.