

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
October 12, 2009

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: W.E. Purser, President; Hugh E. Simpson, Jr., Secretary

Commissioner Haffner was excused.

Staff Present: Doug Nass, General Manager; Joshua Bunch, Treasurer Controller; Nicole Clark, Executive Assistant; Tom Martin, Water & Wastewater Systems Assistant Superintendent; Dennis Shaw, General Superintendent; Jeff Beaman, Executive Communications Coordinator; Janet Sundby, Customer Services Supervisor

Others Present: Cindy Kelly; Linda Rotmark

On motion of Commissioner Simpson seconded by Commissioner Purser and carried, the Commission approved the minutes of the October 5, 2009 regular weekly meeting.

Treasurer Controller Bunch presented delinquent accounts. Upon recommendation of staff and on motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved removal of delinquent accounts from the active accounts receivable in the amount of \$9,271.23 including a collection fee of \$1,880.65 for the month ending August 31, 2009. The Commissioners asked if business accounts provide personal guarantees for their account balances.

Water & Wastewater Systems Assistant Superintendent Tom Martin presented the Interlocal Agreement for the next phase of the Carlsborg Sewer Project along with the Scope of Work from BHC Consultants. Upon recommendation of staff and on motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commission approved the Interlocal Agreement, as amended, with Clallam County to complete the facilities plan phase of the Carlsborg Sewer Facilities Plan.

Linda Rotmark presented an update on the Clallam Business Incubator. A group is working on a business plan for the Incubator, including funding, cash flow, and marketing. Nothing has been decided, but it could take some time to figure out a plan for the Incubator beyond the end of this year.

Cindy Kelly said that the Department of Ecology may not attend as many of the WRIA meetings in the future as the department may be reducing staff travel.

General Manager Nass reported on an article by Clearing Up, a Dispatch news service from Energy NewsData that was about Radar Ridge. The article reported on the difficulties for renewable energy projects such as wind projects to find sites that are not challenged by environmental and wildlife protection issues.

A list of claim vouchers as certified by the General Manager and District Auditor were considered. On motion of Commissioner Simpson, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$371,841.58 for October 12, 2009.

Commissioner Simpson reported that the City of Port Angeles will be hosting a Power Supply Planning Workshop on Monday, October 12, 2009 at 6:00 p.m. in City Hall Council Chambers. The notice stated that the workshop "will detail new resources, technology, and additional energy conservation needed to be in place by 2014 when the City will need to obtain enough energy to power the equivalent of 550 homes." Commissioner Simpson also reported that the Washington PUD Association is proposing some changes to their bylaws, including the structure of their committees. There will be a first reading of the proposed bylaw changes at the October Association Meetings.

General Manager Nass provided an update on remote metering. The District has installed about 200 units. They have been working well and provide a solution for gathering data from locations that are difficult to access, whether due to distance or other hindrances such as aggressive animals.

General Manager Nass also provided an update on the Carlsborg Facilities Warehouse. The three inch asphalt overlay went in last week and should serve the District well for the heavy trucks that will be using the facility.

Customer Services Supervisor Janet Sundby was present to explain about business accounts and their liability. Business accounts must provide the names of the owners, partners, officers or managers, depending upon how the business is legally formed. The District does collect a deposit, however the deposit is provided under the legal business name.

Mr. Bunch reported on a local bank that is operating under an order concerning their financial status. The District has some investments in this institution, however the Washington State Public Deposit Protection Commission requires that the institution maintain collateral to cover 100%+ of its public deposits.

Therefore the Districts funds are 100 percent collateralized. However, due to their financial situation, the institution no longer meets the District's requirements for investments as of last quarter. The District will move its investments as they mature. There continues to be fewer institutions accepting public funds due to the collateralization requirement and of those, even fewer meet the District's internal requirements.

General Manager Nass reported on having attended the PA Forward meeting. A presentation was given on commercial signage in Port Angeles. The presentation, in response to the AIA study, was on a plan to reduce the amount of signage and also to provide some continuity and standardization of signage to improve the appearance to visitors entering Port Angeles.

Attendance at meetings was confirmed and approved.

There being no further business to come before the Commission, the meeting adjourned at 2:55 p.m. to meet again, Monday, October 19, 2009, at 1:30 p.m. in the Port Angeles office.