The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: Will Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; David Papandrew, Treasurer Controller; Dennis Shaw, General Superintendent; Michael Howe, Communications & Government Relations Manager; Nicole Clark, Executive Assistant; Gary Moore, Operations Superintendent; John Purvis, Engineering Manager; Fred Mitchell, Power Supply & Utility Services Manager; Mike Hill, Senior Civil Engineer; Steve Schopfer, IT Manager

Others Present: Marcus Perry

On motion of Commissioner Simpson, seconded by Commissioner Haffner and carried, the Commission approved the minutes of the January 26, 2015 regular meeting.

On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the February 2, 2015 work session.

An agenda revision was made to add an executive session for the performance evaluation of a public employee.

Marcus Perry, Bonneville Power Services Account Executive provided an update on BPA activities. Mr. Perry is the new Account Executive for Clallam PUD. Water supply has been average or above average and temperatures have been above average for the region. Snowpack, however, is generally below average at most of the measurement stations in the Columbia source area. Bonneville is planning ahead to manage the snowpack we have. On the subject of initial proposal rates for BP-16, BPA is forecasting an average 6.7% rate increase. The biggest factor in the increase is related to debt related costs from prior capital projects. The final proposal rates will be out in July. The conservation billing program was discussed. Lastly, the Integrative Program Review, which is an opportunity for customers to comment on BPA’s program before a rate case, has had enough discussion that they are going to open another IPR for the sole topic of expensing Conservation credits.

Upon recommendation of staff, and upon motion of Commissioner Simpson and carried, the Commission accepted Contract #140801 with Versalift Northwest LLC as complete in the amount of $203,220.09.

Upon recommendation of staff, and upon motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved Change Order No. 1 to increase the estimated not-to-exceed amount of Task Order No. 2 of Agreement #120313 by $7,400.00 to a total of $54,160.00.

Upon recommendation of staff, and upon motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission adopted Resolution 2027-15 establishing the current Electric System Regulations, Requirements and Diagrams, and rescinding Resolutions 1877-08 and 1897-09.

Upon recommendation of staff, and upon motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission adopted Resolution 2028-15 establishing the District’s Facility Access Policy.
Upon recommendation of staff, and upon motion of Commissioner Simpson seconded by Commissioner Haffner and carried, the Commission approved removal of delinquent accounts on the list dated February 3, 2015 in the total amount of $5,102.16 from the active accounts receivable, including a collection fee of $1,115.85.

Correspondence and communication items were reviewed. The Sequim Expo is this weekend.

Two lists of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of $1,194,963.72 for February 2, 2015. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of $205,559.86 for February 9, 2015.

Commissioner Simpson reported that he attended the Port Angeles Business Association meeting.

Commissioner Haffner reported that he attended the EDC Annual Dinner.

Commissioner Purser reported on having attended Energy Northwest meetings.

The regular meeting recessed at 3:28 p.m. to go into executive session for the performance evaluation of a public employee, pursuant to RCW 42.30.110(1)(g). Those in attendance were Commissioner Haffner, Commissioner Simpson, Commissioner Purser, and General Manager Doug Nass. The executive session adjourned at 4:14 p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 4:15 p.m. to meet again on February 23, 2015, at 1:30 p.m. at the Port Angeles Main Office.