

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
JULY 31, 2017

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:29 p.m.

Commissioners Present: Hugh E. Simpson, Jr., President; Will Purser, Vice President; Hugh Haffner, Secretary

Staff Present: Doug Nass, General Manager; Beau Brown, Treasurer Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Michael Howe, Communications & Government Relations Manager; Steve Schopfer, IT Manager; Sean Worthington, Customer Service Manager; Shawn Delpain, Network Engineer

Others Present: James Waddell; Terry Lee

On motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission approved the minutes of the July 10, 2017 regular meeting.

There was an agenda revision to add a General Manager report.

James Waddell provided public comment on Resolution 2084-17 against the resolution and bill; it's costing money for the ratepayers that is all going to the opposing sides and attorneys. The Snake Dams are operating at a more expensive rate and are underperforming and taking away from the main Columbia River dams. The four dams are costing ratepayers a fortune and robbing money from other hydro projects that we need. Rates will continue to go up as long as BPA holds onto these dams. He recommended putting the dams into non-operational status. Mr. Waddell provided further notes and documentation. Upon motion by Commissioner Purser, seconded by Commissioner Haffner and carried, the Resolution was tabled pending further research.

Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission adopted Resolution 2085-17 appointing two Deputy Auditors, defining the responsibilities of the Deputy Auditor, and rescinding Resolution 1970-12.

Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved removal of delinquent accounts on the list dated July 20, 2017 in the total amount of \$14,317.33 from the active accounts receivable, including a collection fee of \$3,300.58.

Correspondence and communication items were reviewed.

Four list of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$387,763.47 for July 10, 2017. On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$414,532.68 for July 17, 2017. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$447,088.89 for July 24, 2017. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$1,862,731.00 for July 31, 2017. After a discussion regarding the correct dollar amount to approve, based on the new reports in the NISC system, it was agreed to amend the previous motions. On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission amended the dollar amount of the previously adopted motion regarding approval of claim vouchers for July 17 to be in the amount of \$850,010.61. On motion of Commissioner Purser, seconded by

Commissioner Haffner and carried, the Commission amended the dollar amount of the previously adopted motion regarding approval of claim vouchers for July 24 to be in the amount of \$879,046.11.

Commissioner Haffner reported that he attended the WPUDA committee meetings.

Commissioner Purser reported that he attended a teleconference with the PPC Fish & Wildlife committee. Commissioner Purser also attended an Energy Northwest Executive Board meeting.

Commissioner Simpson reported that he attended a PABA meeting.

IT Manager Steve Schopfer and Network Engineer Shawn Delplain reported back on a question the Commissioners had at a previous meeting about a claim voucher item. Mr. Schopfer and Mr. Delplain also answered questions from the Commissioners regarding the District's broadband system.

General Manager Doug Nass reported that he attended the Westside Managers meeting.

Terry Lee provided public comment that he was following up on a recommendation memo he inquired about on April 17. He was told there would be an investigation on why the District hired a contract Meterman. General Manager Doug Nass explained that due to a retirement, the District had no journeyman so a contract Meterman was hired for the season.

The regular meeting recessed at 3:25 p.m. to go into executive session to review the performance of a public employee, pursuant to RCW 42.30.110(1)(g).. Those in attendance were Commissioner Haffner, Commissioner Purser, Commissioner Simpson, and General Manager Doug Nass. The executive session adjourned at 4:59 and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 5:00 p.m.