The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Port Angeles Office, 2431 East Highway 101, on the above date commencing at 1:30 p.m.

Commissioners Present: Will Purser, President; Hugh Haffner, Vice President; Hugh E. Simpson, Jr., Secretary

Staff Present: Doug Nass, General Manager; Michael Howe, Communications & Government Relations Manager; Nicole Clark, Executive Assistant

Others Present: Jamie Spence; Larry Morris; Mike Kitz; John Purvis

On motion of Commissioner Haffner seconded by Commissioner Purser and carried, the Commission approved the minutes of the April 20, 2015 regular meeting.

General Manager Doug Nass shared WPUDA's new video celebrating Drinking Water Week.

Staff presented status updates on their Strategic Plan Key Performance Indicators. General Manager Doug Nass presented a brief review of the Strategic Plan and the significance of the Key Performance Indicators as they relate to each of the Strategic Objectives. Electric revenues are down due to the mild winter. Water revenues are relatively normal but capital expenditures are up due to the Bluffs Well Replacement Project. The reliable supply indicators are impacted due to two events in the 4th quarter that will affect these figures for the entire year. Those events were the copper theft at Laird's Corner substation resulting in a significant outage, and then the winter storms that came through. The Water department had a water main break out west which resulted in some overtime. Water and Electric both are doing well on the Managing our Resource Portfolio objective with the exception of the Clallam Bay water leaks. Communications were well covered in first quarter with legislative and government affairs issues. There has been a lot of engagement with customers in 1st quarter with the home shows and new website. For the safety indicator, the District is at zero loss time injuries for first quarter and two recordable injuries. Performance appraisals are somewhat behind. There will be performance evaluation training for managers and supervisors at the end of May. The Manage Risk objective indicator is in the yellow due to legal bills from a grievance that has since been closed. Damage claims are also low. The financial indicator is as expected with dips from the expenditures related to the Bluffs Well Replacement Project.

Upon recommendation of staff, and upon motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the prequalifications of contractors on the list dated May 4, 2015.

Correspondence and communication items were reviewed.

Two lists of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of $2,987,522.60 for April 27, 2015. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of $370,423.67 for May 4, 2015.

Commissioner Haffner reported that he attended the Port Townsend Energy Lunch where the discussion was regarding hydrogen powered cars.

Commissioner Purser reported that he attended Energy Northwest meetings, where the budget was approved.
There being no further business to come before the Commission, the meeting adjourned at 2:31 p.m. to meet again on May 11, 2015, at 1:30 p.m. at the Port Angeles Main Office.