

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
APRIL 18, 2016

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:30 p.m.

Commissioners Present: Will Purser, President; Hugh Haffner, Vice President

Commissioner Simpson was excused.

Staff Present: Doug Nass, General Manager; David Papandrew, District Auditor; Beau Brown, Treasurer
Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Michael Howe,
Communication & Government Relations Manager; Fred Mitchell, Power Supply & Utility Services Manager;
Ruth Kuch, Financial Analyst

Others Present: Simon Barnhart (by teleconference); Roger Magee; Werner Buehler

On motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission approved the minutes of the April 4, 2016 regular meeting.

There was an agenda revision to add two staff reports.

Upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission approved removal of delinquent accounts on the list dated March 31, 2016 in the total amount of \$8,042.67 from the active accounts receivable, including a collection fee of \$1,752.76.

Public comment was received regarding the increase in the basic charge, requesting that increases of kWh rate be itemized separately from the basic charge when announcing changes in rates. In addition, he had questions about the number of days in the billing cycle. A discussion was held about cost of service studies that the District commissions and how the basic charge reflects those studies. Commissioner Purser said that he would request staff look into the customer's bill and get back to the customer.

Correspondence and communication items were reviewed.

Two lists of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$258,710.14 for April 11, 2016. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$863,774.31 for April 18, 2016.

Commissioner Haffner reported that he attended the April WPUDA committee meetings.

Commissioner Purser reported that he attended the NoaNet meeting and had two meetings with Energy Northwest.

Treasurer Controller Beau Brown reported on a proposal for refunding of series 2008 electric revenue bonds. There are potential savings of \$630,000 NPV over the next 12 years. The commissioners agreed that this avenue should be pursued so staff will bring back a formal resolution at a future meeting.

Power Supply & Utility Services Manager Fred Mitchell presented information on the District's conservation targets under the Energy Independence Act. The District is positioned to meet its targets for 2016/2017. Mr. Mitchell also reported on the status of customer interest in a community solar project and suggested that a discussion around how to proceed could be held at a future business meeting. Lastly, the District is involved in a project to build a wireless telecommunications link from the Elwha area out to Forks via a radio link.

Communication & Government Relations Manager Michael Howe presented information on I-732. The initiative will be discussed at a future board meeting so that the public can be offered the opportunity to hear the issue and make comment.

General Manager Doug Nass provided an update on the status of the District's facilities that are for sale.

The regular meeting recessed at 3:24 p.m. to go into executive session to discuss litigation or potential litigation with legal counsel, pursuant to RCW 42.30.110(1)(i). Those in attendance were Commissioner Haffner, Commissioner Purser, General Manager Doug Nass, and District Legal Counsel Simon Barnhart. The executive session adjourned at 4:12 p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 4:13 p.m.