

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
NOVEMBER 20, 2017

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:34 p.m.

Commissioners Present:      Hugh E. Simpson, Jr., President  
                                         Will Purser, Vice President  
                                         Hugh Haffner, Secretary

Staff Present:                      Doug Nass, General Manager  
                                         Teresa Lyn, Executive Assistant  
                                         David Papandrew, District Auditor/Acting Treasurer Controller  
                                         Dennis Shaw, General Superintendent  
                                         Nicole Clark, Communications Manager  
                                         John Purvis, Assistant General Manager  
                                         Sean Worthington, Customer Services Manager  
                                         Larry Morris, Safety Manager  
                                         Tom Martin, Water & Wastewater Systems Superintendent

Others Present:                      Simon Barnhart

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the November 13, 2017 regular meeting.

Assistant General Manager John Purvis presented information related to a recommendation for contract engineering services. There are currently vacancies in the Engineering Department and also upcoming anticipated retirements. In the interim while the District conducts a search to fill these positions, staff is recommending entering into an agreement for services. Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved Agreement #170311 for electric distribution design and project coordination services under the immediate direction of District Engineering Supervision and licensed engineer(s) to be awarded to Brown & Kysar, Inc. in the estimated not-to-exceed amount of \$120,000.00 for a six month term with the option of a six month extension.

Correspondence and communication items were reviewed. Teresa Lyn was introduced as the new Executive Assistant.

A list of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$2,563,540.10 for November 20, 2017. Commissioner Haffner reported that he attended the WPUDA November committee meetings.

Commissioner Purser reported that he attended the Energy Northwest Member Forum and the Public Power Council meeting, as well as an Energy Northwest Executive Board meeting.

Commissioner Simpson reported that he attended the Port Angeles Business Association meeting.

Water & Wastewater Systems Superintendent Tom Martin provided an update on Water Department activities, including a proposal to modify the District's water main extension policy.

Commissioner Purser reported on an initiative that is in the works that is anti-nuclear. This says until DOE has a repository for spent fuel that nuclear plants should be shut down. The concern is that the initiative could be misleading to the public.

The regular meeting recessed at 2:32 p.m. to go into executive session to discuss litigation or potential litigation, pursuant to RCW 42.30.110(1)(i). Those in attendance were Commissioner Haffner, Commissioner Purser, Commissioner Simpson, and District legal counsel, Simon Barnhart. The executive session adjourned at \_ p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 2:31 p.m.