

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
FEBRUARY 27, 2017

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:32 p.m.

Commissioners Present: Hugh E. Simpson, Jr., President; Hugh Haffner, Secretary

Commissioner Purser was excused.

Staff Present: Doug Nass, General Manager; David Papandrew, District Auditor; Beau Brown, Treasurer Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Michael Howe, Communications & Government Relations Manager; Gary Moore, Operations Manager; Fred Mitchell, Power Supply & Utility Services Manager; Larry Morris, Safety Manager; Tom Martin, Water & Wastewater Systems Superintendent

Others Present: Werner Buehler; Robert Knapp

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the February 6, 2017 special meeting.

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the February 6, 2017 regular meeting.

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the February 13, 2017 work session.

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized the issuance of Purchase Order #21189 under NJPA Contract #032515-CAT for a Caterpillar Excavator in the not to exceed total of \$179,276.00 (not including WSST.)

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized the issuance of Purchase Order #21152 under NJPA Contract #031014-ALT for a Freightliner 55' Bucket Truck in the not to exceed total of \$342,551.00 (not including WSST.)

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized the issuance of Purchase Order #21150 under NJPA Contract #031014-ALT for a 37' Dodge Ram Serviceman Truck for the Port Angeles service area in the not to exceed total of \$140,365.00 (not including WSST.)

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission authorized the issuance of Purchase Order #21151 under NJPA Contract #031014-ALT for a 37' Dodge Ram Serviceman Truck for the Sequim/Carlsborg service area in the not to exceed total of \$140,365.00 (not including WSST.)

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission adopted Resolution 2077-17 declaring an emergency and authorizing certain emergency work, without formal bid, for furnishing and installing casings under Carlsborg Road for future water main crossings.

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the prequalifications of contractors on the list dated February 27, 2017.

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved the prequalifications of contractors on the list dated February 27, 2017 for inclusion on the Small Works Roster.

Correspondence and communication items were reviewed. An anonymous letter was received from an employee who was unhappy that flex time programs had been ended. Commissioner Simpson commented in support of the decision saying that he realizes there are jobs that don't serve the public directly but they support people who do and if they are not present it makes it difficult to operate a business serving the public. Commissioner Haffner said that he was surprised at the number of employees that had been on flex time and that it just doesn't work. General Manager Doug Nass said that he supports employees being able to participate in their communities and spend time with their families and would hope that pre-planning and PTO make that possible.

Three lists of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$1,011,347.92 for February 13, 2017. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$3,682,649.06 for February 21, 2017. On motion of Commissioner Haffner, seconded by Commissioner Simpson and carried, the Commission approved payment of claim vouchers in the amount of \$526,770.98 for February 27, 2017.

Commissioner Haffner reported that he attended WPUDA committee meetings.

Commissioner Simpson reported on some power infrastructure that he saw while in Hawaii.

Communications and Government Relations Manager Mike Howe shared the latest fuel mix report which shows that the District is 96% carbon free.

There being no further business to come before the Commission, the meeting adjourned at 2:40 p.m.