

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
JANUARY 9, 2017

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:30 p.m.

Commissioners Present: Hugh E. Simpson, Jr., President; Will Purser, Vice President; Hugh Haffner, Secretary

Staff Present: Doug Nass, General Manager; David Papandrew, District Auditor; Beau Brown, Treasurer Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Michael Howe, Communications & Government Relations Manager; Tom Martin, Water & Wastewater Systems Superintendent; Fred Mitchell, Power Supply & Utility Services Manager; Larry Morris, Safety Manager; John Purvis, Engineering Manager; Mike Hill, Transmission & Substation Systems Supervisor

Others Present: Werner Buehler; Diane Haffner; Terry Lee; Adam Gravley; Bill Peach; Carol Creasey; Mary Ellen Winborn; Richard Olson

On motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission approved the minutes of the December 19, 2016 regular meeting.

Discussion was held regarding water rights in the Carlsborg area. Commissioner Simpson requested that County and PUD staff and Commissioners sit down in a work session to come to an agreement. Richard Olson provided public comment regarding the Carlsborg water supply. General Manager Doug Nass commented that he feels the District has a good working relationship with the County and explained that the resolution simply just states the District's position and priority in taking care of its existing customers in the LUD. The District would need the County's help and funding in obtaining water rights to serve beyond that as per the County – District March 2013 agreement. County Commissioner Bill Peach spoke regarding his willingness to have the Commissioners meet in a work session. Mary Ellen Winborn asked that one paragraph in the resolution be deleted that stated that the County has made no effort to pursue additional water rights. Carol Creasey spoke to the additional alternatives that the County has been looking into to secure more rights and said that she feels an agreement can be reached in the interlocal agreement. The paragraph that was requested to be deleted was done so and the final resolution updated to reflect the change. Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission adopted Resolution 2074-17 as amended regarding the District water service expansion policy as it relates to the Carlsborg UGA.

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved the removal of delinquent invoices from miscellaneous accounts receivable as of January 10, 2017 in the amount of \$27,382.90, including a collection fee of \$6,319.13.

Correspondence and communication items were reviewed. The EDC ballot was approved to elect Jim McEntire as Vice Chairman to the EDC.

Three lists of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$2,676,329.75 for December 27, 2016. On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$148,681.27 for December 30, 2016. On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$226,356.82 for January 9, 2017.

Commissioner Purser reported on having attended the PPC meeting.

General Manager Doug Nass brought staff forward to report on an easement purchase to go across the Elwha River. Transmission & Substation Systems Supervisor Mike Hill, and Engineering Manager John Purvis spoke regarding the easement which was not originally done through the BIA so the easement had to be redone with the necessary appraisals and approvals through the BIA. The District acquired a perpetual easement which is also wider than the previous easement. It would have been significantly more expensive to reroute the line.

Engineering Manager John Purvis reported on an L & I citation that was issued to which the District has responded with an appeal, showing that the District did not commit a violation.

Safety Manager Larry Morris reported on four additional L & I citation regarding an employee who made electrical contact. The District will appeal certain aspects where it is felt no violation occurred. The corrections have been taken care of and staff is now going through the appeals process.

The regular meeting recessed at 3:20 p.m. to go into executive session for the performance evaluation of a public employee, pursuant to RCW 42.30.110(1)(g). Those in attendance were Commissioner Haffner, Commissioner Purser, Commissioner Simpson, General Manager Doug Nass, and District Auditor David Papandrew. The executive session adjourned at 3:59 p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 4:00 p.m.