

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
JULY 10, 2017

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:31 p.m.

Commissioners Present: Hugh E. Simpson, Jr., President; Will Purser, Vice President; Hugh Haffner, Secretary

Staff Present: Doug Nass, General Manager; Beau Brown, Treasurer Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Michael Howe, Communications & Government Relations Manager; Mike Hill, Distribution System Supervisor; Tom Martin, Water & Wastewater Systems Superintendent; Steve Schopfer, IT Manager; Carla Field, Records Coordinator; Larry Morris, Safety Manager

Others Present: Simon Barnhart

On motion of Commissioner Purser seconded by Commissioner Simpson and carried, the Commission approved the minutes of the June 19, 2017 regular meeting.

There was an agenda revision to postpone the July 10, 2017 claim vouchers to the next business meeting, and to add a staff report.

Upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission awarded the bid for a transmission line rebuild in the vicinity of Elwha River Road where it crosses the Elwha River to Magnum Power, LLC. in the not-to-exceed amount of \$219,457.69, not including WSST (Bid #171005.)

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved Agreement #170501 for an Enterprise Content Management Solution to be awarded to Compulink Management Center, Inc., dba Laserfiche in the estimated not-to-exceed amount of \$162,404.00 (not including WSST.)

Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved Agreement #170310 for construction management services for capital improvement projects for the Water and Wastewater Systems Department to be awarded to Northwestern Territories, Inc. in the estimated not-to-exceed amount of \$200,000.00.

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission accepted the work under Agreement #130315 with Kennedy/Jenks Consultants, Inc. as complete in the amount of \$441,872.99.

Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved the prequalifications of contractors on the list dated July 10, 2017 for inclusion on the Small Works Roster.

Correspondence and communication items were reviewed.

A list of claim vouchers as certified by the General Manager and Auditing Officer was considered. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$255,368.15 for June 30, 2017.

Commissioner Haffner reported that he attended the APPA National Conference.

Commissioner Purser reported on having attended the Energy Northwest Executive Board meeting. Mark Reddeman has announced his retirement in a year so a committee has been appointed to look into filling that vacancy. Commissioner Purser also attended the PPC meeting.

Treasurer Controller Beau Brown reported on Bill 5939 regarding the impact on community solar.

General Manager Doug Nass reported on District activities.

The regular meeting recessed at 3:07 p.m. to go into executive session to discuss litigation or potential litigation with legal counsel, pursuant to RCW 42.30.110(1)(i). Those in attendance were Commissioner Haffner, Commissioner Purser, Commissioner Simpson, General Manager Doug Nass, Safety Manager Larry Morris, and District Legal Counsel Simon Barnhart. The executive session adjourned at 4:04 p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 4:05 p.m.