

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
MARCH 6, 2017

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:34 p.m.

Commissioners Present: Hugh E. Simpson, Jr., President; Will Purser, Vice President; Hugh Haffner, Secretary

Staff Present: Doug Nass, General Manager; David Papandrew, District Auditor; Beau Brown, Treasurer Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Michael Howe, Communications & Government Relations Manager; Fred Mitchell, Power Supply & Utility Services Manager; Mike Hill, Transmission & Substation Systems Supervisor; Sam Penhallegon, Meter Supervisor; Ken Haman, Operations Superintendent; Sean Worthington, Customer Services Supervisor; Tom Martin, Water & Wastewater Systems Superintendent

Others Present: Werner Buehler; Simon Barnhart

On motion of Commissioner Haffner seconded by Commissioner Simpson and carried, the Commission approved the minutes of the February 27, 2017 regular meeting.

Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission authorized the issuance of Purchase Order #21228 for 500 Nighthawk electric meters in the amount of \$153,120.00 (not including WSST.)

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission authorized the issuance of Purchase Order #21238 for 3M ACCR 270-T35 conductor with accessories in the amount of \$231,867.70 (not including WSST.)

It was decided to postpone the Investment Resolution business item until after the executive session.

Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission adopted Resolution 2079-17 establishing the District's Travel Policy and rescinding Resolution 1982-13.

A list of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$199,208.58 for March 6, 2017.

Commissioner Purser reported that he attended Energy Northwest meetings.

Commissioner Simpson reported that he attended a PABA meeting.

Power Supply & Utility Services Manager Fred Mitchell provided an update on WPAG activities and the BPA rate case.

The regular meeting recessed at 3:10 p.m. to go into executive sessions to discuss litigation or potential litigation with legal counsel, pursuant to RCW 42.30.110(1)(i). Those in attendance were Commissioner Haffner, Commissioner Purser, Commissioner Simpson, General Manager Doug Nass, Treasurer Controller Beau Brown, and legal counsel Simon Barnhart. A second executive session immediately followed for the performance evaluation of a public employee, pursuant to RCW 42.30.110(1)(g). Those in attendance were Commissioner Haffner, Commissioner Purser, Commissioner Simpson, General Manager Doug Nass, District Auditor David Papandrew, and Treasurer Controller Beau Brown. The executive session adjourned at 4:45 p.m., and the regular meeting reconvened at that time.

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission adopted Resolution 2078-17 authorizing certain officers to invest and manage District funds in the Corporate Treasury division of U.S. Bank.

There being no further business to come before the Commission, the meeting adjourned at 4:49 p.m.