

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
MAY 22, 2017

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:32 p.m.

Commissioners Present: Hugh E. Simpson, Jr., President; Will Purser, Vice President; Hugh Haffner, Secretary

Staff Present: Doug Nass, General Manager; David Papandrew, District Auditor; Beau Brown, Treasurer Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Michael Howe, Communications & Government Relations Manager; Sean Worthington, Customer Services Supervisor; Fred Mitchell, Power Supply & Utility Services Manager; Terri Guerrero, Customer Service Coordinator; Steve Schopfer, IT Manager; Bill Decker, Operations Superintendent

Others Present: Simon Barnhart; Werner Buehler

On motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission approved the minutes of the May 1, 2017 regular meeting, the May 12, 2017 special meeting, and the May 15, 2017 work session.

Upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission adopted Resolution 2083-17 reestablishing the dollar amounts for the working funds and rescinding Resolution 2041-15.

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission authorized the General Manager to sign a Memorandum of Understanding with Energy Northwest and interested Members to participate in a one-year Joint Procurement Program Demonstration Project.

Correspondence and communication items were reviewed.

Three lists of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$407,863.39 for May 8, 2017. On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$1,502,231.99 for May 15, 2017. On motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved payment of claim vouchers in the amount of \$2,579,386.13 for May 22, 2017.

Commissioner Haffner reported that he attended the NWPPA Annual Conference and the Irrigation Festival parade.

Commissioner Purser reported that he attended the NWPPA Annual Conference. Commissioner Purser reported on Energy Northwest activities, and a PPC teleconference call in which he participated. Commissioner Purser also attended the Irrigation Festival parade and logging show.

Commissioner Simpson reported that he attended the NWPPA Annual Conference and provided a brief summary of some of the presentations.

Treasurer Controller Beau Brown provided the Treasurer's Report for 1<sup>st</sup> quarter of 2017. Notably were variances due to the colder than normal weather.

Customer Services Supervisor Sean Worthington reviewed the District's disconnect policies.

The regular meeting recessed at 3:08 p.m. to go into executive session to discuss litigation or potential litigation with legal counsel, pursuant to RCW 42.30.110(1)(i). Those in attendance were Commissioner Haffner, Commissioner Purser, Commissioner Simpson, General Manager Doug Nass, and legal counsel Simon Barnhart.

The subsequent executive session began at 3:45 p.m. for the performance evaluation of a public employee, pursuant to RCW 42.30.110(1)(g). Those in attendance were Commissioner Haffner (part-time), Commissioner Purser, Commissioner Simpson, Treasurer Controller Beau Brown (part-time), and General Manager Doug Nass. The executive session adjourned at 4:44 p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 4:45 p.m.