



## PREQUALIFICATION OF ELECTRICAL CONTRACTORS ROSTER APPLICATION INFORMATION SHEET

**PURPOSE:** Per **RCW 54.04.080** and **RCW 54.04.085**, based on the applications received, the Public Utility District No. 1 of Clallam County (District) will establish a roster of pre-qualified, licensed contractors by type of work who may be solicited for proposals/bids for district projects. This roster will be updated annually and will be revised as required. Contractors may be removed from the roster at any time at the discretion of the District or at the written request of the contractor. Contractors must be registered in Washington to receive a project award. Per RCW 54.04.085 only contractors with Electrical Contractor licenses will be invited to bid on projects that involve the construction, moving, maintenance, modification, or enlargement of facilities primarily used or to be used for the transmission or distribution of electricity at voltages above seven hundred fifty (750) volts, including structures directly supporting transmission or distribution conductors.

**FILING:** The application shall be signed by an officer of the firm, sworn to before a Notary Public, and shall be submitted on the initial application form for the roster, or at such other times as the District shall require.

The application packet will also include the following information: (1) Contractor Safety Plan Sheet and (2) **Sample** contract. This is for your information.

*Any incomplete application or applications missing required attachments/enclosures will be returned to you for completion.*

A signed prequalification contract will be required after application approval by the District. All prequalification contracts will be renewed after a period of three years. A performance/payment bond will not be required until you are awarded a project and prior to the work on the project starting.

The completed application should be returned to Karen Abbott, Contracts Coordinator, in the District's Engineering Department as shown below:

**SUBMISSION:** Mail: P.O. Box 1000  
Carlsborg, WA 98324

Deliver to: 104 Hooker Road  
Sequim, WA 98382

If you have any questions please contact Karen Abbott, Contracts Coordinator, at (360) 565-3212, [karena@clallampud.net](mailto:karena@clallampud.net).