

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
DECEMBER 4, 2017

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:30PM.

Commissioners Present: Hugh E. Simpson, Jr., President
 Will Purser, Vice President
 Hugh Haffner, Secretary

Staff Present: Doug Nass, General Manager
 Teresa Lyn, Executive Assistant
 David Papandrew, District Auditor/Acting Treasurer Controller
 Nicole Clark, Communications Manager
 Larry Morris, Safety Manager
 Bill Decker, Forks Superintendent

Others Present: Werner Buehler
 Terry Lee

On motion of Commissioner Purser seconded by Commissioner Haffner carried, the Commission approved the minutes of the November 20, 2017 regular meeting.

Public comment was received by Terry Lee regarding PUD's response to a past grievance.

Upon recommendation of staff, and upon motion of Commissioner Haffner seconded by Commissioner Purser and carried, the Commission approved Acceptance Memo of Completion of Contract Number 171003 for Pole Inspection, Treating, and Reporting of an unspecified number of poles throughout Clallam and Jefferson Counties by Mi-Tech Services for a total cost of \$96,714.74.

Upon recommendation of staff, and upon motion of Commissioner Purser and seconded by Commissioner Haffner and carried, the Commission approved the removal of the 11/7/17 list of delinquent accounts for electricity and water from the active accounts receivable in the total amount of \$12,779.63.

District Auditor/Acting Treasurer Controller Dave Papandrew presented the updated draft budget that was initially presented to the Commission in a Work Session on October 9, 2017 by then Treasurer Controller Beau Brown. Today's presentation included a 5 year projection that showed the impact of the budget on PUD reserves. The budget is to be finalized in January 2018.

General Manager Doug Nass advised that Superintendent Dennis Shaw retired November 30th. John Purvis is scheduled to return on December 18th as Assistant General Manager. Thank you to District Auditor Dave Papandrew for stepping in as Acting Treasurer Controller.

Two lists of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$710,858.53 for November 27, 2017. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$137,252.34 for December 4, 2017.

Commissioner Haffner reported that he attended the WPUDA conference in Spokane.
Commissioner Purser reported that he attended the WPUDA conference in Spokane.
Commissioner Simpson reported that he attended the WPUDA conference in Spokane.

There being no further business to come before the Commission, the meeting adjourned at 3:01 PM.