

**CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
June 18, 2018**

The regular meeting of the Board of Commissioners of Clallam County Public Utility District #1 was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:30 PM.

Commissioners Present: Hugh (Ted) E. Simpson, Jr., President
 Will Purser, Vice President

Staff Present: Doug Nass, General Manager
 John Purvis, Assistant General Manager
 Kevin Black, Engineering Manager
 Jamie Spence, HR Manager
 Mattias Jarvegren, Utility Services Supervisor
 Gary Moore, Operations Manager
 Sean Worthington, Treasurer
 Dave Papandrew, Auditor
 Larry Morris, Safety Manager
 Nicole Clark, Communications Manager
 Teresa Lyn, Executive Assistant
 Steve Schopfer, IT Manager
 Karen Abbott, Engineering Coordinator

Others Present: Nancy Nerass, Foster Pepper, PLLC.
 Werner Buehler
 Jack Smith
 Randy Brockett

On motion of Commissioner Purser seconded by Commissioner Simpson and carried, the Commission approved the minutes of the June 11, 2018 meeting.

Assistant General Manager John Purvis introduced Kevin Black, the new Engineering Manager.

Commissioner Simpson announced that the planned service award presentation will be postponed to a later to-be-announced date.

There was no public comment.

Upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Simpson and carried, the Commission adopted Resolution 2108-18 authorizing the issuance and sale of electric system revenue bonds to finance capital improvement of the District; fixing the form and covenants of the bonds, and delegating authority to a designated representative to approve the final terms of the bonds, for an amount not to exceed \$11 million dollars. Bonds are expected to be sold at the end of July, and are funds are expected to be available in early August.

Upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Simpson and carried, the Commission adopted Resolution 2109-18 establishing the day, time, and place of regular meetings of the Board of Commissioners., effective immediately.

Upon recommendation of staff, and upon motion of Commissioner Purser seconded by

Commissioner Simpson and carried, the Commission adopted Resolution 2110-18 Establishing Energy Independence Act (EIA) which replaces Resolution 2045-15, which was rescinded due to an identified math error, which after correction identified a higher target and potential than what had originally been calculated in the District's 2015 Conservation Potential assessment.

Upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Simpson and carried, the Commission approved the Contractor Prequalification Application for Michels Corporation for the recommended amount of \$5,000,000.00 for the upcoming calendar year.

Upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Simpson and carried, the Commission approved the purchase of a 2019 Freightliner Chassis to be used as a delivery truck for the Materials department, with provision to mount crane and flatbed (which are not included in this purchase), Contract No. 01513 to Freightliner Northwest for a not-to-exceed amount of \$127,411.73, not including WSST.

GM Doug Nass reported on industry news, including the upcoming retirement of Executive Director Terry Flores from NW RiverPartners; and a Notice Granting Intervention to PUD#1 (due to the potential impact upon the PUD's public water system) into the City of Port Angeles' application for surrender of license for the Morse Creek Hydroelectric Project. GM Nass also commented on a NY Times business article regarding China's new practice of installing solar panels and charging systems on their freeways.

One list of claim vouchers as certified by the General Manager and Auditing Officer were considered: upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Simpson and carried, the Commission approved payments of claim vouchers in the amount of \$671,054.30 for June 18, 2018.

Commissioner Purser reported that he attended a NoaNET teleconference meeting.

Commissioner Simpson reported that he attended a PABA meeting.

The regular meeting recessed at 2:02 PM for no longer than 30 minutes to go into executive session to evaluate the performance of a public employee, pursuant to RCW 42.30.110(1)(g). Those in attendance were Commissioner Purser, Commissioner Simpson, General Manager Doug Nass, Assistant General Manager John Purvis, HR Manager Jamie Spence, and Treasurer Sean Worthington. The executive session adjourned at 2:30 PM, and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 2:31 PM.