

PUBLIC UTILITY DISTRICT #1 OF CLALLAM COUNTY  
MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF COMMISSIONERS  
SEPTEMBER 17, 2018

A special meeting of the Board of Commissioners of Public Utility District #1 of Clallam County was held at the Carlsborg Main Office, 104 Hooker Road, on the above date commencing at 8:31 a.m.

Commissioners Present: Hugh (Ted) E. Simpson, Jr., President  
Will Purser, Vice President

Staff Present: Doug Nass, General Manager  
John Purvis, Assistant General Manager  
Jamie Spence, HR Manager  
Lori Carter, Controller/Auditing Officer  
Teresa Lyn, Executive Assistant

Others Present: Werner Buehler  
Patti Morris  
Michael Dashiell

There was no public comment.

On motion of Commissioner Purser seconded by Commissioner Simpson and carried, the Commission approved the minutes of the: August 13, 2018 special meeting; August 13, 2018 regular meeting; August 14, 2018 a.m. special meeting; August 13, 2018 p.m. special meeting; August 20, 2018 special meeting; August 24 2018 special meeting; September 11, 2018 AM special meeting; and September 11, 2018 PM special meeting.

General Manager Doug Nass made two agenda revisions; he advised that Assistant General Manager John Purvis would present Invitation to Bid# 180805 in lieu of Doug Adams; and he removed Resolution 2115-17 establishing the District's Travel Policy from the agenda. This resolution will be submitted at a future meeting.

Upon recommendation of staff, and upon motion of Commissioner Purser and seconded by Commissioner Simpson and carried, the Commission approved Invitation to Bid 180805 for four (4) 1-phase, 1667 KVA power transformers without load tap changer.

General Manager Doug Nass advised that the Commission will be meeting with Clallam County Commissioners on October 1<sup>st</sup> to discuss Group A water systems, Carlsborg UGA water rights and mitigation, and rural broadband.

Commissioner Purser reported that he would be attending Energy Northwest meetings that week.

Commissioner Simpson reported that he will speak at the election forum at the Port Angeles Business Association meeting.

Assistant General Manager John Purvis reported on the District's Resource Plan, as there is a requirement that the board be updated annually by October 1<sup>st</sup> if there are any changes to the forecast. There are no changes to the 2017 forecast.

The special meeting recessed at 8:59 a.m. to go into executive session to evaluate the qualifications of candidates for appointment to elective office, pursuant to RCW 42.30.110(1)(h). Those in attendance were Commissioners Simpson and Purser, General Manager Doug Nass, Assistant General Manager

John Purvis, and HR Manager Jamie Spence. The executive session adjourned at 9:42 AM, and the special meeting reconvened at that time.

After deliberation by both Commissioners, Commissioners Purser and Simpson made the decision to appoint David Anderson of Port Angeles to the open position of District 2 Commissioner.

Upon motion of Commissioner Simpson and seconded by Commissioner Purser and carried, the Commission adopted Resolution 2116-18 filling a vacancy on the Board of Commissioners.

There being no further business to come before the Commission, the meeting adjourned at 9:56 a.m.