



## **QUOTATION ONLY -- NOT AN ORDER**

Date: November 28, 2018

NOTE: Quotations must be received by 3:00 p.m., Pacific Standard Time, December 10, 2018, to be considered.

Contractor: \_\_\_\_\_

RE: PORT ANGELES OPS CENTER  
TRUCK WASH STATION  
QUOTATION NUMBER 181005

Ladies and Gentlemen:

The District is interested in receiving informal quotations for personnel, materials, and equipment to upgrade the existing Port Angeles Operations Center truck wash station, to divert wash water to the sanitary sewer through an oil/water separator when washing, and to divert storm water to an existing infiltration trench when not in use. To furnish and install new control and power conduit, and mounting of new control box. This project also includes rehabilitation of the existing infiltration trench. The general scope of the work to be accomplished is as shown on the enclosed technical specifications (**Exhibit C**) and drawings (**Exhibit D**) and in the detailed scope of this Request for Quotation document.

### **SCOPE OF WORK**

1. Replace existing catch basin with new Type 1P catch basin, with connection to oil/water separator.
2. Furnish and Install new Oldcastle 253 CPS Oil/Water separator, with connections to existing catch basin and oil/water separator.
3. Furnish and Install new Type 2 Catch basin w/ 48" Manhole. With connections to oil/water separator and existing Sanitary Sewer.
4. Furnish and Install 2" Class 200 PVC discharge piping from existing Sanitary Sewer to new Type 2 Catch basin.
5. Furnish and Install approximately 25 L.F. asphalt berm.
6. Furnish and Install new 3/4" Conduit from Type 2 Catch basin to wash rack. Mount control box at Wash rack.
7. Utilize existing underground conduit to pull 240VAC power circuit to new Control Box at wash rack. Run new conduit to power panel for new power circuit.
8. Fabrication and installation of new signage.
9. Where asphalt is removed, cover with 2" of compacted 5/8" clean gravel until the asphalt plant is operating.
10. Rehabilitate approximately 175 L.F. of existing infiltration trench.

Clallam County PUD will provide a City of Port Angeles permit for the civil work pertaining to this project. Contractor is responsible for all electrical permits.

## **EXAMINATION OF SITE AND CONDITIONS**

Prior to the submission of the bidder's quote, the bidder shall make and shall be deemed to have made a careful examination of the site(s) or the project and of all contract documents on file with the District, and shall become informed as to the location and nature of the proposed construction, the transportation facilities, the kind and character of the soil and terrain to be encountered, the kind of facilities required before and during the course of the project, general local conditions, and all other matters that may affect the cost and the time of completion of the project. Bidders will be required to comply with all applicable statutes and regulations.

The District shall conduct a voluntary Pre-Bid Meeting and site walk through for interested Bidders on Wednesday, **December 5, 2018 at 10:00 a.m., at the Port Angeles Operations Center, 1936 W. 18<sup>th</sup> Street, Port Angeles, Washington.** Please notify Karen Abbott of your intent to participate in the meeting at [karena@clallampud.net](mailto:karena@clallampud.net).

## **LOCATION**

The project is located at the Port Angeles Operations Center at 1936 W. 18<sup>th</sup> Street, Port Angeles, WA.

## **PREVAILING WAGES**

The Contractor will be required to pay prevailing wages on this project and comply with the most recent applicable prevailing wage rate(s) of the State of Washington Department of Labor and Industries (**Exhibit A**). Please note that those rates included for occupations listed in Exhibit A are as furnished by the State of Washington (effective date August 31, 2018) but it shall be the Contractor's responsibility to verify current rates. This information may not be all-inclusive; any other occupation used on the project but not listed in this information shall comply with the most recent applicable prevailing wage rate.

A State-approved "Statement of Intent to Pay Prevailing Wages" must be filed with the State of Washington before payment can be made of any sums due on this contract. Upon completion of the contract, an "Affidavit of Wages Paid" must be filed with the State of Washington.

## **INSURANCE, PRE-QUALIFICATION, LICENSE**

All bidders must be pre-qualified contractors prior to submitting a quote and shall be a licensed contractor with public liability insurance of sufficient amount to cover any damages that may be incurred during construction.

The Contractor shall, at his own expense and cost, carry in an insurance company or companies and under policies of insurance, acceptable to and approved by the District, the following insurance with limits not less than shown on the respective items:

a. Worker's Compensation

To the limit required by the laws of the State of Washington.

b. Comprehensive General Liability and Property Damage Insurance

This insurance shall include coverage for contractor's contingency liability insurance covering subcontractor's liability, contractual liability insurance, completed operations liability insurance, and automobile liability insurance covering owned, non-owned, and hired units:

**Minimum Limits:**

Bodily Injury	\$1,000,000 each person
Property Damage	\$1,000,000 each occurrence \$2,000,000 aggregate

Umbrella Coverage                      \$2,000,000

All policies of insurance providing coverages required under paragraph "b" above shall name the Public Utility District No. 1 of Clallam County as additional named insured with a cross liability clause and provide that no cancellation or material changes in the policies shall become effective unless thirty (30) days prior notice of such cancellation or change shall be furnished the District by registered mail.

Prior to commencement of any work hereunder, the Contractor shall provide the District with evidence of worker's compensation insurance required under "a" above and the Contractor shall provide the District with a Certificate of Insurance showing the District named as additional insured as required under "b" above.

**EMPLOYER'S IDENTIFICATION NUMBER**

The bidder must furnish with the bid the firm's Federal Employer Identification Number.

**SALES TAXES**

Any county, city, or metropolitan municipal sales taxes that may be applicable to this transaction will be considered in evaluation of the quotes. In the event that a county, city, or metropolitan municipal sales tax is applicable to the proposed purchase, the project will be awarded to the lowest bidder, on the basis of the relative amount of the stated bid price plus the amount of county, city, or metropolitan municipal sales and use tax.

**SAFETY REQUIREMENTS**

The Contractor is required to comply with all applicable federal, state, county, and/or city requirements pertaining to this type of work as well as the District's Contractor Safety Plan attached hereto as **Exhibit B**.

The Contractor's Safety Contact Person is listed below, along with that person's telephone number(s). The Contractor shall notify the District in the event that the Safety Contact Person changes.

Name	Telephone Number

**DISPUTES**

All questions or disputes as to the true meaning of the specifications shall be decided by the District. It is understood that such decisions do not relieve the Contractor as being engaged in an independent business and that it will perform the work under this quotation as an independent contractor and not as the agent, employee, or servant of the District; that it has and hereby retains the right to exercise control and supervision of the work and full control over the employment, direction, compensation, and discharge of all persons assisting in the work; that it will be solely responsible for the payment of its employees and for the payment of all federal, state, county, and municipal taxes and contributions pertaining thereto, including but not limited to payments for Workmen's compensation benefits; and that it will be responsible for its own acts and those of its subordinates, employees, and subcontractors during the term of this quotation.

**CLAIMS AND LIENS**

The Contractor shall promptly pay all claims for labor done for the performance of said work and shall keep all said work, and any property of the District, free from all liens arising from labor done thereto. The District Auditor may require the Contractor to furnish payroll records for his/her inspection.

**DEFAULT**

If, in the sole judgment of the District, the Contractor, in connection with any work performed under this quotation, fails in any respect to carry on the work with promptness and diligence or violates any of the terms or conditions of this quotation and its attachments, such refusal, failure, or violation shall constitute a default by the Contractor under this quotation and, in such event, the District may give the Contractor twenty-four (24) hours notice to remedy such default. Upon the failure of the Contractor to remedy such default within such time, the District will be relieved of any further obligations hereunder and in addition to all other rights and remedies in law or equity may cancel this quotation without any obligation or liability on the District whatsoever except as to payment for locates already performed by the Contractor.

**QUOTATION IRREGULARITIES OR ERRORS**

The District reserves the right to waive minor irregularities or minor errors in any quotation, if it appears to the District that such irregularities or errors were made through inadvertence. Any such irregularities or errors so waived must be corrected on this quotation in which they may occur prior to the execution of any contract that may be awarded thereon.

**REJECTION OF QUOTATION**

The District reserves the right to reject any or all quotations, or any portion of any quotation.

**AWARD OF PROJECT AND TIMEFRAME**

The District shall prepare and execute a purchase order to the lowest responsible contractor. Work shall commence upon written notice to proceed and must be complete by January 31, 2019.

**RETAINAGE**

In accordance with the Revised Code of Washington, Chapter 60.28, public improvement contracts shall provide, and public bodies shall reserve, a contract retainage not to exceed five percent of the moneys earned by the Contractor as a trust fund for the protection and payment of: (a) the claims of any person arising under this quotation, and (b) the State with respect to taxes imposed pursuant to Title 82 RCW which may be due from such Contractor.

**CONTRACTOR**

This project shall be performed by one general contractor. The bidder may not elect to bid on only a portion of this Project, but may use necessary subcontractors to complete the work. All subcontractors must be listed in this bid.

**CONTRACTOR INFORMATION**

State of Washington Contractor's License Number:	
Expiration Date:	
State of Washington UBI Number (Unified Business Identifier):	
Employer's Identification Number (the number used by companies when filing their Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941:	
Sole Proprietorship, Partnership, or Corporation:	

**SUBCONTRACTORS**

Any subcontractors not listed shall not be allowed to perform work on this project without written approval of the District. **Any subcontractor not listed will not be allowed on the construction site.**

Name	Address	Type of Work

**PROJECT QUOTATION**

A. Total price for furnishing all labor, equipment, and materials, items 1 through 9, as described on page 1, Scope of Work for Quotation #181005: \$ \_\_\_\_\_  
(DO NOT INCLUDE WSST)

B. Total price for furnishing all labor, equipment, and materials, item 10, as described on page 1, Scope of Work for Quotation #181005: \$ \_\_\_\_\_  
(DO NOT INCLUDE WSST)

**Total bid quotation (Items A and B above)** \$ \_\_\_\_\_  
**(DO NOT INCLUDE WSST)**

Have you had any fatal accidents on any project during the past three years?

Yes: \_\_\_\_\_ No: \_\_\_\_\_  
(Please provide a brief description below)

Proposed Modifications or Additions:

**Submitted by:**

Firm: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Typed or Printed)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Mailing Address:	
Street Address:	
Telephone Number:	
FAX Number:	
E-Mail Address	

Interested bidders should contact Mike Hill at 360.565.3286 or via e-mail at [mikeh@clallampud.net](mailto:mikeh@clallampud.net) with questions regarding this quotation.

We would greatly appreciate your efforts in submitting a quotation for this work. **Please submit all completed quotations in care of Clallam County PUD No. 1, Attention: Karen Abbott, Contracts Coordinator; P.O. Box 1000, Carlsborg, WA, 98324 or hand deliver to 104 Hooker Road, Sequim, WA 98382 or email to Karen Abbott, Contracts Coordinator at [karena@clallampud.net](mailto:karena@clallampud.net).** All quotations must be made on this form, filled in with ink or typewritten. No alterations or interlineations will be permitted, unless made before submission and initialed and dated.

Sincerely,

Karen Abbott  
Contracts Coordinator

- Encl: Exhibit A (Prevailing Wage)  
Exhibit B (Safety Plan)  
Exhibit C (Specifications)  
Exhibit D (Maps/Drawings)