

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
Minutes of the Special Meeting of the Board of Commissioners
Carlsborg Main Office | 104 Hooker Road | Sequim, WA 98382
October 15, 2018

Commissioners Present:

Hugh (Ted) E. Simpson, Jr., President
Dave Anderson, Secretary

Commissioners Absent:

Will Purser, Vice President

Staff Present:

Doug Nass, General Manager
John Purvis, Assistant General Manager
Sean Worthington, Treasurer
Lori Clark, Controller/Auditing Officer
Tom Martin, Water and Wastewater Superintendent
Jamie Spence, HR Manager
Teresa Lyn, Executive Assistant

Others Present:

The meeting commenced at 1:33 PM.

APPROVAL OF MINUTES

On motion of Commissioner Simpson seconded by Commissioner Anderson and carried, the Commission approved the minutes of the September 17, 2018 Special AM meeting.

On motion of Commissioner Anderson, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the October 1, 2018 AM Special meeting.

On motion of Commissioner Anderson, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the October 1, 2018 PM Joint Work Session meeting.

On motion of Commissioner Anderson, seconded by Commissioner Simpson and carried, the Commission approved the minutes of the October 8th, 2018 Regular meeting.

PUBLIC COMMENT

There was no public comment.

BUSINESS ITEMS

Upon recommendation of staff, and upon motion of Commissioner Simpson, seconded by Commissioner Anderson and carried, the Commission approved the pre-qualification for contractor Olympic Electric, Inc. in the total amount of \$750,000.00 for 2019.

Acceptance Memo of Completion

Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Simpson and carried, the Commission accepted a Memo of Completion for Contract Number 180801 with Interwest Construction, Inc. for the completion of work on the Scrivner Road AC Pipe Replacement Project in the total amount of \$456,039.13, including WSST.

Resolution 2121-18

Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Simpson and carried, the Commission adopted RESOLUTION 2121-18 Establishing the Issuance and Use of Charge Cards and Rescinding Resolution 1638-01.

COMMUNICATION

GM Doug Nass read correspondence from a longtime Forks customer complimenting Commissioner Simpson for his work and resulting success in significantly reducing outages in the west end of the county.

COMMISSIONER REPORTS

Commissioner Ted Simpson reported that he is attending an energy-related forum at the Neah Bay Community Hall this coming Wednesday night.

CLAIM VOUCHER APPROVALS

One list of claim vouchers as certified by the General Manager and Auditing Officer were considered. Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Simpson and carried, the Commission approved payments of a claim voucher in the amount of \$210,614.79 for October 15, 2018.

STAFF REPORTS

Assistant General Manager John Purvis presented a report on PUD's outage causes, measurements, and performance over the past several years.

ADJORNMENT

There being no further business to come before the Commission, the meeting adjourned at 2:52 PM.