

**SECTION I  
NOTICE AND INSTRUCTIONS TO BIDDERS  
BID NUMBER 190803**

**1. CALL FOR BIDS**

Sealed proposals for the material described below will be received by PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY (the "District"), on or before **2:30 p.m., Pacific Daylight Time, Wednesday, May 8, 2019**, to be publicly opened and read at 3:00 p.m. on that day, at its main office at 104 Hooker Road, Sequim, Washington.

**2. MATERIAL**

The material to be purchased (the "Material") consists of:

Six (6) three-phase, 15 kV Power Circuit Breakers.

**3. AVAILABILITY OF CONTRACT DOCUMENTS**

Plans and specifications can be found on the District's website at <https://www.clallampud.net/contractorsprojects> or at the District's main office, 104 Hooker Road, Sequim, Washington (telephone 360.565.3212), mailing address P.O. Box 1000, Carlsborg, WA 98324.

**4. SUBMISSION OF PROPOSAL**

Proposals must be delivered in a sealed envelope addressed to the District, plainly marked "SEALED BID." Proposals may be hand-delivered to the District at 104 Hooker Road, Sequim, Washington; mailed to P.O. Box 1000, Carlsborg, Washington 98324; or express delivered (e.g. FedEx, UPS) to 100 Hooker Road, Sequim, WA 98382. The name and address of the Bidder and the date and hour of the opening of bids must appear on the envelope in which the Proposal is submitted. Proposals must be filled in in ink or typewritten. No alterations or interlineations to the Bidder's proposal will be permitted, unless made before submission and initialed and dated.

**5. BID SECURITY**

Each proposal shall be accompanied by a certified check or cashier's check payable to the order of the District for a sum not less than five percent (5%) of the amount of the bid, or accompanied by a bid bond in an amount not less than five percent (5%) of the total bid with a corporate surety licensed to do business in the State of Washington, conditioned that the Bidder will pay to the District as liquidated damages the total amount specified in the bond unless entering into a contract in accordance with the bid and furnishing a performance/payment bond(s) for not less than one hundred percent (100%) of the contract price within ten (10) days of being notified as being the successful bidder, as required by RCW 54.04.080.

If a proposal is not accepted, the certified check, cashier's check, or bid bond will be

returned within 90 days to the Bidder furnishing same, except that of the successful Bidder shall be retained until a contract is entered into and a performance/payment bond(s) furnished as mentioned above.

If the Bidder fails to enter into a contract and furnish the performance/payment bond(s) within ten (10) days of the date of being notified as being the successful Bidder, the check or bid bond and the amount thereof shall be forfeited to the District. No Bidder shall be permitted to withdraw a bid within a period of 30 days after the actual date on which the bids were opened.

**6. EXECUTION OF CONTRACT**

The contract, when executed, and all contract documents as defined therein, shall be deemed to constitute the entire agreement between the parties thereto, and the Contractor shall not claim any modification thereof resulting from any representation or promise made at any time by any officer, agent, or employee of the District or by any other person.

**7. PROPOSAL IRREGULARITIES OR ERRORS**

The District reserves the right to waive non-material irregularities or minor errors in any Proposal.

**8. REJECTION OF PROPOSAL**

The District reserves the right to reject all Proposals and re-advertise for bids.

**9. EQUIVALENT MATERIALS**

Proposals for equivalent materials may be considered by the District if detailed information furnished by the Bidder shows that such materials substantially comply with the specifications set forth in Section III, Specifications, provided herewith.

**10. SUBMITTAL DATA**

Full data including manufacturer, type, physical dimensions, characteristics, material used, type of finish and color, and ratings for the equipment proposed to be furnished shall be furnished with the Proposal.

**11. DELIVERY DATE**

The delivery date shall be no later than August 30, 2019. The delivery date is the date all the items associated with the Material are received by the District.

**12. CONTRACT NUMBER**

The bid number set forth in the title above is also the contract number. All shipments and documents relative to this contract should be plainly marked with the contract number for identification purposes.

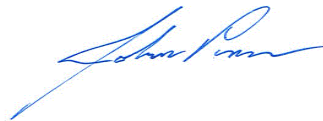
**13. EMPLOYER'S IDENTIFICATION NUMBER**

In carrying out the requirements of Presidential Executive Order 10936, the Bidder must furnish with the Bid, the firm's Employer's Identification Number. This is the number which is used by companies when filing their "Employer's Quarterly Federal Tax Return," U.S. Treasury Department Form 941.

**14. SALES TAXES**

The cost of any county, city, or metropolitan municipal sales taxes (RCW 82.14) that may be applicable to this transaction will be considered by the Board in evaluation of bids. In the event that a county, city, or metropolitan municipal sales tax is applicable to the proposed purchase, the Board will award the contract to the lowest Bidder, on the basis of the relative amount of the stated bid price plus the amount of county, city, or metropolitan municipal sales and use tax imposed pursuant to Chapter 82.14, Revised Code of Washington (1970 1st Ex. Sess., Chapter 94).

PUBLIC UTILITY DISTRICT NO. 1  
OF CLALLAM COUNTY



By: \_\_\_\_\_  
John Purvis, Assistant General Manager

Date: April 22, 2019